

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION : 35**



**FEDERAL BUREAU OF INVESTIGATION**

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*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: June 24, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX

During the past week 9 cards were added to the Security Index and 1,265 were cancelled, a net decrease of 1,256 Security Index cards.

The Security Index count as of today is 20,829.

ACTION:

None. This is for your information.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI (

DATE: 6/30/55

FROM : SAC, MOBILE (

SUBJECT: SEC REVI INDEX - INTERVIEWS OF SUBJECTS

Re SAC letter 55-1(F) captioned as above  
and also Mobile memo to Bureau 2/10/55.

In Mobile memo it was set forth that a review  
of all SI subject files of the Mobile Division have reflected  
only two subjects concerning whom no subversive activity had  
been reported since January, 1949. These subjects were  
identified as \_\_\_\_\_, Bufile \_\_\_\_\_, and  
\_\_\_\_\_, Bufile \_\_\_\_\_.

It is to be noted that both subjects mentioned  
above have recently been removed from the Security Index,  
PAGE having been interviewed, and \_\_\_\_\_ not recommended for  
interview.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: June 28, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

In connection with the Security Index review now in progress, airtels from the field of June 24, 1955, reflect that, of the 26,328 cases to be reviewed, 16,943 have been reviewed and the required data furnished to the Bureau. Of this number, the field has recommended that the Security Index cards on 7,779 subjects be canceled. These figures indicate that the field has reviewed approximately 64 per cent of the cases and has recommended that the Security Index cards be canceled in 46 per cent of the cases reviewed.

These cases are being processed at the Bureau in accordance with previously approved procedure and, as of June 27, 1955, 11,303 cases have been processed. Of these, 5,975 cards, or 53 per cent, were canceled.

ACTION:

None. You will be kept advised of the progress of these reviews on a weekly basis.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 1, 1955

FROM :

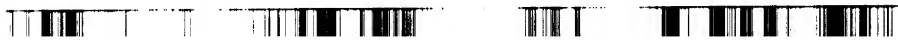
SUBJECT: SECURITY INDEX

During the past week 6 cards were added to the Security Index and 1,307 were cancelled, a net decrease of 1,301 Security Index cards.

The Security Index count as of today is 19,528.

ACTION:

None. This is for your information.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 6, 1955

FROM : SAC, Chicago ( )

SUBJECT: SECURITY INDEX - Interviews  
of Subjects

Re SAC letter 55-1, dated 1-4-55, requesting all offices to advise the Bureau by 7-1-55 that cases in which no subversive activities have been reported since 1-1-49 have been identified and appropriate communications directed to the Bureau concerning individuals with the subjects.

Since the instructions set forth in SAC Letter 55-30 regarding our over-all Security Index review have been tantamount to superseding the instructions in SAC Letter 55-1, it is desired that the Bureau desire no further action with reference to the first SAC Letter. This is to advise, of course, that no individuals remain in the Security Index in the Chicago Division on whom there are no subversive activities reported since 1-1-49.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 5, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

In connection with the Security Index review now in progress, airtels from the field of July 1, 1955, reflect that, of the 13,077 cases to be reviewed, 12,751 have been reviewed and the required data furnished to the Bureau. Of this number, the field has recommended that the Security Index cards on 8,760 subjects be cancelled. These figures indicate that the field has reviewed approximately 72 per cent of the cases and has recommended that the Security Index cards be cancelled in 46 per cent of the cases reviewed.

These cases are being processed at the Bureau in accordance with previously approved procedure and, as of July 1, 1955, 13,077 cases have been processed. Of these, 7,009 cards, or 54 per cent, were cancelled.

ACTION:

None. You will be kept advised of the progress of these reviews on a weekly basis.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 5, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

SAC Letter 55-30 dated April 18, 1955, set a 30 day deadline from date of receipt for offices with less than 1000 Security Index cases to complete review and forward to the Bureau memoranda with regard to the review. The Seattle Office with 873 Security Index subjects failed to meet the deadline.

The SAC of the Seattle Office, in a letter dated June 10, 1955, in weekly airtels that because of (1) the large amount of investigation being handled by the Seattle Office, (2) the large amount of work and an inspection of the Seattle Office which began on May 31, 1955, (3) necessity for the preparation of a large number of reports in criminal cases prior to the convening of the Grand Jury in Seattle on June 21, 1955, the stenographic problem in the Seattle Office was in a critical condition noting it is possible to process numerous memoranda in connection with the Security Index review which had been prepared in rough draft form by agents. Seattle airtel June 10, 1955, pointed out that all rough drafts had been completed and rough draft memoranda prepared and airtel of June 14, 1955, noted that the deadline had been met insofar as the review was concerned; however, 299 rough draft memoranda awaited typing.

The SAC noted in his airtel of June 17, 1955, that an effort was being made to assure typing of these memoranda by July 19.

## RECOMMENDATION:

The Internal Security Section feels that the reasons given by the Seattle Office for failure to meet the Bureau deadline in this matter are satisfactory. Seattle will be followed closely to assure completion of this project by the earliest possible date.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: 6/17/55

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 22,321 persons represented in the Security Index (as of June 15, 1955). This is a net decrease of 2,941 or 11.6% under last month. Of the total, 20.5% or 92.2% are as follows.

The race of Chinese in the index are now shown separately in the race breakdown on the attached table.

A detailed table is attached in duplicate. The table shows as of June 15, 1955, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also the number on "special lists" are shown. A key to abbreviations is attached.



UNITED STATES DEPARTMENT OF AGRICULTURE  
BUREAU OF PLANT INDUSTRY  
WASHINGTON, D. C.

COUNTRY	CULTIVATED	WILDERNESS	CULTIVATED										WILDERNESS										TOTAL									
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
ALGERIA	100	100																														
ARGENTINA	100	100																														
AUSTRALIA	100	100																														
BELGIUM	100	100																														
BRAZIL	100	100																														
CHINA	100	100																														
FRANCE	100	100																														
GERMANY	100	100																														
INDIA	100	100																														
JAPAN	100	100																														
NETHERLANDS	100	100																														
RUSSIA	100	100																														
SPAIN	100	100																														
UNITED STATES	100	100																														
U.S.S.R.	100	100																														
YUGOSLAVIA	100	100																														

\* Figures are not set to total column number 2, but are included in Section 3, 5, 6 and 7. Columns 23, 24, and 25 are included in the 26 column.  
\*\* Figures are not set to total column number 2, but are included in Section 3, 5, 6 and 7. Columns 23, 24, and 25 are included in the 26 column.

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KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
CS	Comsab
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
BUL	Bulgarian
COM	Communist Party, USA
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
HUN	Hungarian
ISL	Independent Socialist League
JFG	Johnson Forest Group
MCI	Muslim Cult of Islam
MIS	Miscellaneous
NPR	Nationalist Party of Puerto Rico
PPA	Proletarian Party of America
RUS	Russian
SUA	Socialist Union of America
SWP	Socialist Workers' Party
UNE	United Nations Employees
UPR	Union of the People for the Establishment of the Republic of Puerto Rico
YUG	Yugoslavian

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STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 12, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
BUFILE

In connection with the Security Index review now in progress, airtels from the field of July 8, 1955, reflect that, of the 26,328 cases to be reviewed, 20,230 have been reviewed and the required data furnished to the Bureau. Of this number, the field has recommended that the Security Index cards on 9,358 subjects be cancelled. These figures indicate that the field has reviewed approximately 77 per cent of the cases and has recommended that the Security Index cards be cancelled in 46 per cent of the cases reviewed.

These cases are being processed at the Bureau in accordance with previously approved procedure and, as of July 8, 1955, 14,630 cases have been processed. Of these 7,903 cards, or 54 per cent, were cancelled.

ACTION:

None. You will be kept advised of the progress of these reviews on a weekly basis.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. [redacted]  
 FROM : Mr. [redacted]  
 SUBJECT: SECURITY INDEX LIST

DATE: June 29, 1955

The Security Index list as of June 15, 1955, has been prepared. One copy is attached herewith for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATION:

1. That this memorandum and attached list be forwarded to the SAC, Quantico, marked Personal and Confidential, Registered, Return Receipt Requested.

2. That upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession and note hereon that such action has been taken.

3. That thereafter, this memorandum be returned to the Bureau, marked for my attention.

Enclosure

TDR:mjt:amk  
 (6)

cc - Mr. [redacted]  
 cc - Mr. [redacted]  
 cc - Mr. [redacted]  
 cc - SAC, Quantico  
 cc - Mr. [redacted]

Received 7-1-55  
 7-7-55

JUL 17 1955

No. 7 of the Attorney General's memorandum of July 7, 1955, was then taken up, dealing with the matter of the Security Index. I advised the Attorney General of the new criteria to the Index. I also had occasion to urge the necessity for some review of the Index by Departmental personnel. Assistant Attorney General stated that there were no attorneys or funds available for this to be done. I pointed out the imperative necessity for some action being taken along this line. The Attorney General directed that Assistant Attorney General should assign one attorney who would "sample" the cases of persons in the Security Index. I would like to be advised not later than August 15, whether we receive any word from Mr. Division indicating initiation of this action.

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: July 15, 1955

TO :

FROM :

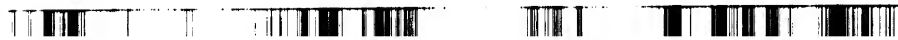
SUBJECT: SECURITY INDEX

During the past week 6 cards were added to the Security Index and 1,027 were cancelled, a net decrease of 1,021 Security Index cards.

The Security Index count as of today is 17,576.

ACTION:

None. This is for your information.



Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: July 8, 1955

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on June 10, 1955.

<u>Week of</u>	<u>New Cards Added</u>	<u>Cancelled</u>	<u>Change</u>
June 11-17	6	355	- 349
June 18-24	9	1,490	- 1,481
June 25 - July 1	6	1,361	- 1,355
July 2 - 8	16	347	- 331
	<u>37</u>	<u>3,874</u>	<u>- 3,837</u>

During the above-mentioned period there was a net decrease in the Security Index of 3,837.

For your information, during the preceding four-week period 30 cards were added and 2,898 cards were cancelled, a net decrease of 2,868 cards.

The Security Index count as of today is 18,597.

ACTION:

This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 15, 1955

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in Espionage, Internal Security, Security Matter and foreign intelligence cases in classifications. Status of these cases as of June 30, 1955, is set forth herein.

In June there was a decrease in pending active matters in the entire field in the security classifications from 20,600 to 18,198. Delinquent matters also decreased from 6,377 to 5,977 with the resultant over-all statistical decrease from 30.8 per cent to 27.9 per cent.

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the July, 1955, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the twelve field offices having a large proportion of our pending security work and since March, 1952, all offices. We have written letters to the twelve offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The June, 1955, administrative reports from all offices reflect that the total pending active matters in the classifications and 105 decreased substantially from 20,680 to 18,198. The delinquent item decreased from 6,377 to 5,077 which represents a statistical decrease of from 30.8 per cent to 27.9 per cent.

The following statistics reflect the status of pending work including both pending active and pending inactive matters and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months:

TOTAL PENDING MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12-31-51</u>	<u>3-31-55</u>	<u>4-30-55</u>	<u>5-31-55</u>	<u>6-30-55</u>
	1,314	933	888	838	793
	32,812	21,244	20,175	19,173	17,373
	<u>2,895</u>	<u>3,701</u>	<u>3,510</u>	<u>3,675</u>	<u>3,174</u>
Total	37,021	25,878	24,573	23,866	21,340

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12-31-51</u>	<u>3-31-55</u>	<u>4-30-55</u>	<u>5-31-55</u>	<u>6-30-55</u>
	525	142	123	190	131
	22,518	6,590	5,674	5,332	4,228
	<u>1,719</u>	<u>891</u>	<u>797</u>	<u>855</u>	<u>718</u>
Total	24,762	7,623	6,594	6,377	5,077

Memorandum for Mr.

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1954.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1-31-54	20,520	7,494	36.5%
2-28-54	21,488	6,007	27.9%
3-31-54	21,848	6,617	30.2%
4-30-54	21,752	6,757	31.6%
5-31-54	21,863	7,822	35.8%
6-30-54	22,278	7,407	33.2%
7-31-54	22,977	7,163	31.6%
8-31-54	22,361	7,010	31.3%
9-30-54	23,011	6,720	29.1%
10-31-54	22,452	6,413	28.5%
11-30-54	23,179	6,918	29.7%
12-31-54	23,181	6,697	28.8%
1-31-55	22,878	6,806	29.7%
2-28-55	23,118	7,227	31.2%
3-31-55	22,628	7,623	33.6%
4-30-55	21,249	6,594	30.9%
5-31-55	20,680	6,377	30.8%
6-30-55	18,198	5,077	27.9%

Status of Security Work in Twelve of the Larger Offices

The following statistics reflect the progress of the twelve larger offices we have been closely following since December, 1951. These offices have approximately 80 per cent of the total Security Index cards and a high percentage of the pending work and delinquency in classifications



Memorandum for Mr.

STATISTICS FOR TWELVE OFFICES  
SECURITY INDEX COUNT AND FOR  
MATTERS

<u>Office</u>	<u>Security Index Cards 6-15-55</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>5-31-55</u>	<u>6-30-55</u>	<u>5-31-55</u>	<u>6-30-55</u>
* New York	7,029	5,124	4,404	42.5%	38.2%
Los Angeles	3,919	2,173	2,087	31 %	24 %
San Francisco	1,940	1,889	1,820	18 %	20 %
* Chicago	1,248	1,360	1,173	50.5%	42 %
* Detroit	1,104	850	661	41.3%	26.6%
Philadelphia	957	743	667	12 %	20 %
* Newark	546	1,008	933	39 %	40.3%
Seattle	577	311	421	32.8%	17 %
Boston	408	620	411	22 %	24 %
Cleveland	561	449	367	35 %	20 %
Minneapolis	329	419	258	10 %	14 %
* New Haven	372	321	246	30 %	29 %
Total	18,690	15,267	13,468		

Status of Security Work in the Remaining Forty Offices

The remaining forty offices are listed according to the percentage of delinquency on June 30, 1955, in total matters in classifications . These statistics reflect the progress during June, 1955. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

\* Letters being sent to offices indicated. See page 6 herein.

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	5-31-55	6-30-55	5-31-55	6-30-55
* El Paso	35	26	26%	27%
* Birmingham	21	22	24%	25%
* Omaha	74	60	28%	30%
* Baltimore	420	431	23%	29%
* Cincinnati	305	289	31%	28.7%
* St. Louis	256	230	25%	28%
* Atlanta	26	79	17%	26.6%
Louisville	42	27	21%	24.9%
Indianapolis	162	127	23%	24%
San Diego	272	246	22%	24%
Springfield	134	86	10%	24%
Charlotte	107	92	31%	23%
Oklahoma City	41	11	22%	23%
Washington Field	902	791	21%	23%
Albany	238	210	17%	20%
Houston	57	58	20%	20%
Mobile	30	25	23%	20%
Phoenix	68	76	7%	20%
Little Rock	15	11	7%	18%
New Orleans	145	107	23%	18%
Norfolk	32	31	25%	18%
Miami	152	114	25%	17%
San Antonio	57	53	12%	17%
Kansas City	99	57	6%	16%
Buffalo	365	348	17%	15%
Dallas	62	55	5%	15%
Salt Lake City	57	45	26%	15%
Anchorage	31	20	25%	15%
Milwaukee	213	139	24%	15%
Albuquerque	63	46	17%	15%
Pittsburgh	315	273	21%	10%
Richmond	63	51	20%	10%
Butte	50	33	22%	9%
Denver	119	119	16%	8%
Honolulu	27	26	4%	8%
Memphis	31	25	3%	8%
San Juan	137	107	8%	8%
Portland	80	79	6%	7%
Knoxville	23	18	30%	0%
Savannah	27	15	11%	0%

\* Letters sent to offices indicated regarding delinquent status.  
See page 6 herein.

Memorandum for Mr.

The following figures illustrate the progress of the forty offices as a whole since January 31, 1954, as reflected in the administrative reports:

<u>Date</u>	<u>Pending Active Matters</u> ( )	<u>Delinquent Matters</u> ( )	<u>Percentage Delinquent</u>
1-31-54	5,562	1,444	25.9%
2-28-54	5,997	1,347	22.5%
3-31-54	6,079	1,431	23.5%
4-30-54	6,174	1,327	21.5%
5-31-54	6,733	1,710	25.4%
6-30-54	7,022	1,522	21.6%
7-31-54	6,910	1,590	23.0%
8-31-54	6,728	1,520	22.5%
9-30-54	6,710	1,410	21.0%
10-31-54	6,594	1,398	21.2%
11-30-54	6,767	1,519	22.4%
12-31-54	6,449	1,477	22.4%
1-31-55	6,216	1,201	19.3%
2-28-55	6,347	1,317	20.7%
3-31-55	6,389	1,386	21.7%
4-30-55	5,911	1,348	22.8%
5-31-55	5,413	1,147	21.2%
6-30-55	4,710	964	20.5%

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein. A total of 12 letters are being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 13, 1955

FROM :

SUBJECT: SECURITY INDEX  
SPECIAL SECTION CASES BEING REVIEWED BY  
DEPARTMENT UNDER REVISED SECURITY INDEX CRITERIA

At 11:35 a.m. today, , Department Attorney Internal Security Division, telephonically contacted Supervisor and advised that reviews in all cases where names of subjects are maintained in the United Nations Employees, Foreign Government Employees and U. S. Government Employees subdivisions of the Special Section of the Security Index were being completed. Reviews made in light of revised Security Index criteria. He stated it is anticipated that advice in all of the cases would be received by the Bureau this month.

stated he wanted to clarify the point as to whether the Pro-Tito Yugoslav Special Section was one of the Special Section lists which the Attorney General had agreed to review and advise the Bureau whether the names should be continued in the Security Index. He was advised we would check into the matter.

The Attorney General advised on September 30, 1953, that he had discontinued the general review of all Security Index cases. Bulet October 15, 1953, urged review of all cases but suggested that if general review discontinued that Department review limited number of special types of cases; namely, subjects identified as United Nations employees, Foreign Government employees, U. S. Government employees and Atomic Energy Program employees, certain individuals prominent in the business and professional fields not then included in the Security Index (S4 at that time) and in addition a limited number of cases which would be referred to the Department from time to time when investigations indicate individuals are prominent in the business and professional fields or other special or peculiar facts exist.

The Pro-Tito Yugoslav group was not included in Bureau request because they are only set aside in Special Section for

2026  
Memorandum to Mr.

administrative reasons since they are followers of Tito and action to be taken in an emergency will depend on Tito's position at that time. Attorney General's memorandum dated November 17, 1953, agreed to review and advise Bureau concerning special types of cases listed in Bureau letter dated September 30, 1953, which did not include the Pro-Tito Yugoslav Special Section.

Department completed review under revised Security Index criteria of specifically named persons prominent in the business and professional fields on June 9, 1955. Under old Security Index criteria Department had approved one of three names remaining in United Nations Employees subdivision and 15 of the 30 names remaining in the Foreign Government Employees subdivision. None of the three remaining names in U. S. Government Employees subdivision approved by Department under old criteria. No names remain in Atomic Energy Program Employees subdivision.

ACTION:

If you approve, Mr. [redacted] will be telephonically referred to Bureau letter dated October 15, 1953, and Attorney General's memorandum dated November 17, 1953, neither of which made reference to the Pro-Tito Yugoslav Special Section.

July 14, 1955

The Attorney General

, Assistant Attorney General  
Internal Security Division

Conference in your office July 13, 1955

At the conference in your office today attended by the Deputy, Mr. Hoover, Mr. [redacted], and [redacted], you will recall that I furnished information relative to the Security Index - advising that the cases of the 32 Prominent individuals have been completed and that the status of the Special Categories Cases was as follows.

Atomic Energy Program (1) - completed  
United Nations Employees (5) - completed  
U.S. Government Employees (4) - completed  
Foreign Government Employees (40) - 31 completed, 9 remaining to be reviewed

It is anticipated that the remaining nine cases will be completed in the immediate future and upon completion, the person conducting the review will be assigned full time thereafter for the purpose of reviewing a sampling of those cases reviewed by the FBI and forwarded to the Department with a recommendation for inclusion or non-inclusion on the Security Index.

Assistant Attorney General

July 22, 1955

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. The names of individuals coming within four designated groups are listed in separate lists. Following each name is information reflecting the race, sex, birth date, Bureau file number and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included.  
The four designated groups are:

Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs  
U. S. Government Employees

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(5)

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JUL 22 1955

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JUL 27 1955

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Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 22, 1955 ..

FROM :

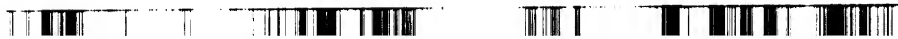
SUBJECT: SECURITY INDEX

During the past week 17 cards were added to the Security Index and 934 were cancelled, a net decrease of 917 Security Index cards.

The Security Index count as of today is 16,652.

ACTION:

None. This is for your information.





*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: July 19, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

In connection with the Security Index review now in progress, airtels from the field of July 15, 1955, reflect that, of the 26,328 cases to be reviewed, 21,030 have been reviewed and the required data furnished to the Bureau. Of this number, the field has recommended that the Security Index cards on 9,730 subjects be cancelled. These figures indicate that the field has reviewed approximately 80 per cent of the cases and has recommended that the Security Index cards be cancelled in 46 per cent of the cases reviewed. All offices have reviewed the project completed with the exception of the New York Office.

These cases are being processed at the Bureau in accordance with previously approved procedure and, as of July 15, 1955, 16,461 cases have been processed. Of these 9,110 cards, or 54 per cent, were cancelled.

ACTION:

None. You will be kept advised of the progress of these reviews on a weekly basis.

1071

# Office Memorandum • UNITED STATES GOVERNMENT

TO

DATE: July 22, 1955

FROM

SUBJECT: SECURITY INDEX  
Bufile

The Los Angeles Division has requested advice re retention of stops now in place for subjects cancelled from the Security Index whose cards were maintained in the Unavailable Section-Out of the Country.

Section 170, Manual of Instructions, at Passport Division, Department of State, and Bureau of Customs mandatory for Security Index subjects residing outside the United States or its territories. Such stops are not required for security subjects and are optional in non-Security Index cases. In these instances a review of the stops should be made when being cancelled the Office of Origin should review stops and unless reason to the contrary exists they should be cancelled.

ACTION:

1. A letter to Los Angeles is attached. It advises that stops in cases where the "Out of the Country" Security Index card has been cancelled should be reviewed unless some reason to maintain them exists. It notes that such stops are permissive in non-Security Index cases. If you agree, it will be sent.

2. An SAC letter is attached. It advises that in these instances (out of the country Security Index card cancellations) stops should be scrutinized and unless reason to the contrary exists they should be cancelled. It notes that such stops are permissive in non-Security Index cases. This SAC letter has been prepared to insure that SAC's will take the initiative to eliminate unnecessary stops. It does not change existing policy that these stops be continued for persons who continue on the Security Index.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. [REDACTED]

DATE: July 22, 1955

FROM : MR. [REDACTED]

SUBJECT: SECURITY INDEX LIST

The Security Index list as of July 15, 1955, has been prepared. One copy is attached herewith for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATION:

1. That this memorandum and attached list be forwarded to the SAC, Quantico, marked Confidential, Registered, Return Receipt Requested.

2. That upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession and note hereon that such action has been taken.

3. That thereafter, this memorandum be returned to the Bureau, marked for my attention.

Enclosure

TDR:mjt  
(6)

cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]  
cc - SAC, Quantico  
cc - Mr. [REDACTED]

RECORDED - 15

100-3-117

2032

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DIRECTOR, FBI ( )

DATE:

7/26/55

FROM : *JM*

SAC, LOS ANGELES ( )

SUBJECT:

SECURITY INDEX --

Re SAC Letter 55-12 dated 2/10/55.

Referenced SAC letter on page 3, paragraphs 2 and 3, deals with the filing of Security Index cards in the geographical sections to the effect that these sections should be divided into two distinct parts, one to include only the Security Index cards for subjects who are tabbed Detcom under the new instructions set out in referenced SAC letter, and the second part to include the geographical Security Index cards for all subjects not tabbed Detcom.

This is to advise that the geographical section of the Security Index at Los Angeles is broken down to include 129 subdivisions as to the outlying communities that fall within the local law enforcement jurisdiction of one of several substations of the Los Angeles County Sheriff's Office as well as the several precincts of the Los Angeles Police Department. This system of subdivisions has been found to be most practical by the Los Angeles Office in the administration of the Security Index, particularly so as an aid to the clerical employees who fill and refile many changes to data which is received from the Bureau in newly prepared Security Index cards.

The Los Angeles Office has therefore maintained those Security Index cards which are not tabbed Detcom in the geographical section behind a separate tab clearly marked Detcom behind each of the 129 subdivisions and distinctly separated from the Security Index cards which are not tabbed Detcom in each of these subdivisions.

The Los Angeles Office seeks the Bureau's approval for the maintaining of S.I. cards tabbed Detcom in the geographical sections as described above.

SAC, Los Angeles ( )

August 8, 1955

Director, FBI ( ) -

SECURITY INDEX

Reurlet dated July 26, 1955.

The instructions in subheadings two and three, page three of SAC Letter 55-12 were prepared to insure that no confusion would arise between Security Index cards tabbed Detcon and all others.

Urlet did not include your basis for belief that the system you propose would (1) avoid confusion and (2) serve the purposes of the Security Index more efficiently than the present system. Lacking this information the Bureau cannot authorize your proposal.

NOTE ON YELLOW:

Relet proposes a system of filing Security Index cards at variance with current instructions. It turns upon a revision of the folder card placement.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 7/22/55

TO :

FROM :

SUBJECT:

SECURITY INDEX CARD STATISTICS

*Security Index - 10.1*

There are 17,573 persons represented in the Security Index (as of July 15, 1955). This is a net decrease of 4,748 or 21.3% under last month. Of the total, 15,974 or 90.9% are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the attached table.

A detailed table is attached in duplicate. The table shows as of July 15, 1955, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also the number on "special lists" are shown. A key to abbreviations is attached.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure

NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown

AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects

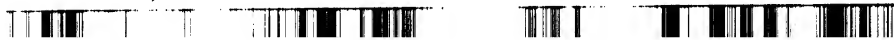
FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League

JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico

PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party

UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

ENCLOSURE /



COUNTRY	1954										1955									
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ALGERIA	166	143									48	5	16				132	24	4	5
ARGENTINA	15	15									14	3	4				14	1		
AUSTRALIA	19	14									6	1	4				14	3		
AUSTRIA	191	157									85	3	41				141	24	1	1
BELGIUM	5	5									4	1	2				4			
BELIZE	367	244									113	22	26	3			243	42	1	1
BOLIVIA	215	173									113	2	29	1			140	14	1	2
BRAZIL	84	54									14	4	0				52	2		
BULGARIA	38	34									16	1	1				34			
CANADA	465	741									325	144	104	8			440	172	21	12
CHINA	52	76									33	4	15				41	1	1	
COLOMBIA	348	364									112	27	14	2			240	44	2	
COSTA RICA	24	24									16	1	4				24	1	1	
CUBA	64	54									38	1	14				43	4	3	3
CZECHOSLOVAKIA	447	532									312	142	53	3			442	200		
DEMOCRATIC REPUBLIC OF THE CONGO	7	7									3	2					7			
DOMINICAN REPUBLIC	32	32									14	4	12				30	1	1	
ECUADOR	29	24									10	4	6				24	1		
EGYPT	129	122									34	7	13				100	24	3	1
EL SALVADOR	14	10									7	2					14			
ETHIOPIA	4	4									1	1					4			
GUATEMALA	3	3									1	1					2			
HONDURAS	244	244									440	244	40				2140	4	43	2
HUNGARY	14	14									0						14			
INDIA	41	34									2	1					4			
INDONESIA	124	102									4	1					24	13	2	1
ITALY	240	201									33	2	4				111	11	3	
JAMAICA	4	4									40	4	21	1			143	24	3	2
JAPAN	443	410									144	14	72	1			344	77	4	4
KENYA	242	234									42	4	32	1			177	43	2	1
KOREA	44	44									14	1	4				43	1	1	
LAOS	4341	5432									1403	44	144	13			4444	143	143	33
LEBANON	4	4									4						4			
LIBERIA	14	14									4						14			
LITHUANIA	12	12									3						11	1		
LUXEMBOURG	444	472									144	44	40	4			431	144	3	
MALAYSIA	14	14									14	1	3				34	0	1	1
MALTA	204	144									54	4	32	1			144	52	7	1
MEXICO	44	43									21	4	10				44	4	1	1
MOROCCO	13	11									7	1	4				11	2		
NETHERLANDS	100	84									44	2	17				91	7	2	
NEW ZEALAND	42	40									14	7	7				40	3		
NIGERIA	14	17									4						14	2	1	
NORWAY	134	130									44	13	0				100	23	3	
OMAN	1441	1444									247	4	73	2			1321	221	32	7
PANAMA	141	42									144	4	14	1			340	1		
PARAGUAY	2	2									2						2			
PERU	445	442									144	71	24				427	24	4	4
PHILIPPINES	37	24									14						27	3		
PORTUGAL	134	133									14	4	13				104	24	1	

\* These figures are based on total delivery and are not necessarily the same as the figures in the preceding column. \* These figures are based on total delivery and are not necessarily the same as the figures in the preceding column.

ENC 2



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: July 29, 1955

FROM :

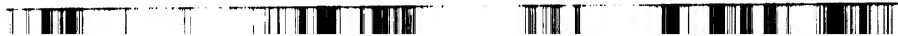
SUBJECT: SECURITY INDEX

During the past week 16 cards were added to the Security Index and 350 cards were cancelled, a net decrease of 334 Security Index cards.

The Security Index count as of today is 16,325.

ACTION:

None. This is for your information.



*Office Memorandum* • UNITED STATES GOVERNMENT

2035

TO :

DATE: July 22, 1955

FROM :

SUBJECT: SECURITY INDEX  
Bufile

We presently have in the Security Index cases approved by the Department under the old Security Index standards. The Security Index cards in these instances contain an asterisk in the upper left-hand corner to distinguish them from those cases not reviewed by the Department.

The Department has reviewed cases relating to 32 prominent individuals under the new criteria, approved 7 for inclusion in the Security Index and disapproved 25. The Department is presently reviewing cases in the Special Section of the Security Index, i.e. foreign Government employees, United Nations employees, United States Government employees and Atomic Energy employees, (total 36 as of July 18) under the new criteria.

In order to distinguish cases approved by the Department under the new criteria from those approved under the old standards and those not reviewed by the Department, it is recommended that a small square be placed in the upper left-hand corner of the Security Index card in these instances. This can be handled on the IBM machine in the Statistical Section.

ACTION:

If you approve, this memorandum should be referred to the Statistical Section for appropriate action.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 3, 1955

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The Department is committed to review Security Index cases in certain categories of the Special Section, that is, United States Government Employees, Foreign Government Employees, United Nations Employees and Atomic Energy Program Employees.

The Department has now completed the review of all cases in those categories at this time (34) and has advised us in each instance whether or not the name should be retained in or removed from the Security Index. The reviews were made in the light of the new Security Index criteria. The field is being advised in each instance of the Department's decision. As the result of the advice received from the Department the number of Security Index cards approved for retention in each of the four categories is set out as follows:

Foreign Government Employees	18
United Nations Employees	2
United States Government Employees	0
Atomic Energy Program Employees	0

ACTION:

This is for your information. In view of the fact that the Department has furnished advice in all cases in the categories mentioned above as of this date, no additional status memoranda will be furnished in this matter until such time as a Security Index subject obtains employment which brings the subject within one of the four categories. We will continue the policy of promptly advising the Department in the event a Security Index subject becomes so employed.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: August 8, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX

As you will recall, in our Summary Report Program, we permitted the field to submit reports to the Bureau without completing the documentation. It had been determined that documenting summary reports was difficult and time-consuming, especially where it was necessary to obtain documentation from an auxiliary office. The Bureau did not set a dead line for the field to complete outstanding documentation. The Supervisors at the Seat of Government set ticklers on a sixty-day basis, but did not press the field in this regard.

In accordance with Mr. [redacted] instructions, I discussed this matter with the Supervisors of the Internal Security Section on the morning of August 8, 1955. I pointed out the necessity for requiring the field to submit the outstanding documentation promptly. I also reiterated the necessity for the Supervisors to follow the field closely on all delinquent items and to see to it that the field either complies promptly with Bureau instructions or explains the failure to do so.

ACTION

I will continue to keep a close check to insure that the field is required to explain any undue delay in complying with Bureau instructions and, where necessary, we will continue to recommend appropriate administrative action.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: July 25, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX REVIEW - GENERAL  
Bufile

All offices have completed the Security Index Project with the exception of the New York Office. New York airtel of July 22, 1955, reflects that there remain a total of 4,737 cases to be reviewed.

To date the field has submitted 21,330 memoranda, recommending the cancellation of 9,924 Security Index cards. These figures indicate that approximately 81 per cent of the cases have been reviewed and that 46.5 per cent of the cases reviewed have been recommended for deletion from the Security Index.

These cases are being processed at the Bureau in accordance with previously approved procedure and as of July 22, 1955, 13,702 cases have been processed. Of these 9,783 cards, or 52.3 per cent, were cancelled.

ACTION:

None. You will be kept advised of the progress of these reviews on a weekly basis.



---

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: August 5, 1955

FROM :

SUBJECT:

SECURITY INDEX

65  
During the past week 2 cards were added to the Security Index and 269 cards were cancelled, a net decrease of 267 Security Index cards.

The Security Index count as of today is 16,058.

ACTION:

None. This is for your information.

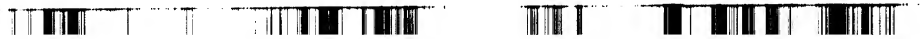
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UNRECORDED  
8-2-55

1. FA

(M) SECURITY INDEX - ADMINISTRATION -- Manual of Instructions, Section 87-C, page 30e, IV B, makes stops at Bureau of Customs and Passport Division, Department of State, mandatory for Security Index subjects living outside the United States or its territories. Such stops for subjects not on the Security Index are permissive dependent upon circumstances of case. Take appropriate action to insure that such stops are scrutinized, where Security Index cards are cancelled, to insure that these stops are not maintained without good reason.

SAC LETTER NO. 55-51  
8/2/55



UNRECORDED  
7-19-55

sent.

(V) INTERVIEWS WITH SUBJECTS OF SECURITY INVESTIGATIONS -- Effective immediately when authority is received to interview the subject of a security investigation, the interview must be conducted within 30 days. If for any reason this is impossible, submit letter to the Bureau containing a request for additional authority to conduct the interview and setting forth specifically the reasons why you were unable to effect the interview within the specified period. This letter should also contain any new information received which might have bearing upon the desirability or advisability of conducting the interview.

The above applies to all types of interviews with subjects of security investigations including interviews under the Security Informant Program and the Toplev Program.



Office Memorandum • UNITED STATES GOVERNMENT

TO :

FROM :

SUBJECT: SECURITY MATTER - [redacted]  
[redacted]

All offices, with the exception of New York  
have completed the Security - New Matter - [redacted].  
New York is scheduled to complete its report by October 15, 1955.  
New York report of July 28, 1955, states 4418 cases  
reported to be reviewed there.

To date the field has submitted 21,112  
memoranda (82.5% complete) of which 10,153 recommended  
closure of cases.

[redacted]  
of these cases and has reviewed 10,153 cases (82.5%).

ACTION:

Note. For [redacted] [redacted].

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: August 8, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX -

SYNOPSIS:

The Attorney General's Portfolio provides persons detained under Security Index Program must be afforded hearings within 45 days from time of arrest. Bureau has responsibility to furnish United States Attorneys information regarding subversive activities of subjects. In order to be prepared, Bureau initiated Summary Report Program 9/22/51. Program completed 7/14/54. Since then, criminal investigative reports have been required on each Security Index subject. In order to have reports complete, it was necessary to document information contained in them. Documentation proved difficult and time consuming and by No. 1 SAC Letter 3/14/52, Bureau instructed field not to delay reports solely for purpose of obtaining documentation from other offices. Such reports were submitted to Bureau without complete documentation. No deadline for completion of documentation was set because extensive file reviews and communications between offices necessary to complete the documentation are time consuming. In future, field will be required to complete all documentation prior to submission of reports. This can be done by field since Security Index Review reflects our Security Index will be cut in half, leaving approximately 13,000 cases.

Due to use of personnel on Security Index Review. Annual Report Program is delinquent in a number of offices. In order to bring cases up to date, each office will be required to advise Bureau by 9/1/55 condition of this Program and offices which cannot advise delinquency will be current by 10/1/55, must outline on staggered basis time required to remove delinquency. Offices with large number of delinquent cases will be allowed until 3/1/56 to complete. After that, each office will advise Bureau on September 1 and March 1 of each year status of Annual Report Program.

Memorandum for Mr. .

New York Office has not been required to submit summary reports nor annual reports because of volume of work. However, when New York Office completes Security Index Review (deadline 10/12/55), consideration will be given to having New York submit summary reports in all cases.

RECOMMENDATION:

(1) There is attached for your approval an SAC Letter which instructs:

(a) That all documentation in security cases be completed prior to the submission of reports to the Bureau.

(b) That offices which have become delinquent in the submission of annual reports due to the Security Index Review must remove the delinquency and offices with volume will, where necessary, be given until 3/1/56 to bring the program into a current status. After that, each office will advise Bureau on September 1 and March 1 of each year the status of the Annual Report Program.

(2) After the New York Office completes the Security Index Review, consideration will be given to having the New York Office submit summary reports in all Security Index cases.

Memorandum for Mr.

DETAILS:

Summary Report Program

The Attorney General's portfolio provides that every person detained under the Security Index Program must be afforded a hearing within forty-five days from the time he is apprehended. The cases against Security Index subjects will be presented to hearing boards by United States Attorneys and it is the responsibility of the Bureau to make available information concerning the subversive activity of the subjects to the United States Attorneys. As our Security Index grew, we realized that during an emergency we would not have time to prepare summaries concerning our Security Index subjects for United States Attorneys. Therefore, a program for the preparation of summary reports was instituted by SAC Letter #95 dated September 22, 1951. Program completed July 14, 1954. Since then annual reports have been required on each Security Index subject.

Documentation of Reports

At the time the Summary Report Program was initiated a great deal of discussion was had between field and Seat of Government representatives regarding documentation of the reports. The field pointed out that it was necessary to go back to old reports in order to get back to the original source of much of the information. The field also stressed the point that during the early 1940's security reports were written from an intelligence point of view rather than from an evidentiary standpoint. Despite the protestation of the field regarding the difficulties of the project, the Bureau insisted that it had to be done. However, in order to alleviate the task in some measure, the field was instructed by Memo Number SAC Letter I dated March 14, 1952, that reports should not be delayed solely for the purpose of obtaining documentation information from another office. This SAC Letter further instructed that the report be submitted with a statement on the administrative page to the effect that other offices had been requested to furnish necessary information to complete the documentation. However, the Bureau did not set a deadline for the completion of outstanding documentation because extensive file reviews and communications between offices necessary to complete the documentation are time consuming.

ojk  
file

Memorandum for Mr.

Suggestion

The field has completed approximately eighty-five per cent of our Security Index review. All offices have finished with the exception of New York and New York's deadline is October 12, 1955. At this stage, it appears that our Security Index will be cut in half. This will mean we will have approximately 13,000 cases remaining on the Security Index. The field is required to submit an annual report on each Security Index case. Due to this reduction in case load, the field should be required to complete all documentation before reports are forwarded to the Bureau. This will cause a savings in administrative time required in the forwarding of amended administrative pages to the Bureau and auxiliary offices after documentation has been completed.

Submission of Annual Reports in Security Index Cases

During 1953-1954 we required all offices except the New York Office to submit summary reports in all Security Index cases and current instructions are that after the submission of the summary report, annual investigative reports must be submitted in these cases to keep the cases in an up-to-date status.

The deadline for completion of the summary report project was July 14, 1954, and many offices, particularly the large offices, submitted a heavy volume of summary reports shortly prior to the deadline. Consequently, many annual investigative reports are now due in these cases.

These offices have been heavily loaded during the past three months in connection with the Security Index review, a deadline matter, and have been unable to submit annual investigative reports in many cases.

Suggestion

In order to bring these cases up to date as early as possible, the field will be required to advise the Bureau by letter not later than September 1, 1955, of the condition of the Annual Report Program in each office. Any office with a delinquency which cannot be brought into a current condition by October 1, 1955, will be instructed to submit

ojk

Memorandum for Mr. ---

with the September 1 letter, a chart reflecting the number of delinquent cases and showing on a staggered basis the time which will be required to work out the delinquency. Offices having a large number of delinquent cases will be allowed until March 1, 1955, to complete the program. Once the program is completed, each office will be required to submit a letter to the Bureau on September 1 and March 1 of each year advising the Bureau of the status of the program.

The New York Office has not been required to submit summary reports in its Security Index cases because of the tremendous volume of work in that office. However, when New York completes its Security Index review (deadline date, October 12, 1955), consideration will be given to having New York submit summary reports in all of its Security Index cases.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. L. V. Boardman

DATE: August 12, 1955

FROM : Mr. A. H. Belmont

SUBJECT: SECURITY INDEX -

Reference is made to the memorandum from the Director dated July 13, 1955, pertaining to a conference attended by the Director in the Office of the Attorney General on that date dealing with war plans.

The Director noted that he had occasion to urge the necessity for some review of Security Index cases by Departmental personnel and noted that the Attorney General had directed Assistant Attorney General to assign one attorney who would "sample" the cases of persons in the Security Index. The Director requested to be advised not later than August 15, 1955, whether we ever received any word from Mr. division indicating initiation of this action.

Memorandum from Mr. to the Attorney General dated July 14, 1955, (Photostat attached) noted that the review of the cases in the Special Section of the Security Index was being completed in the immediate future and that upon completion the person conducting the review was to be assigned full time thereafter for the purpose of reviewing a sampling of cases reviewed by the Bureau and forwarded to the Department.

My memorandum of August 3, 1955, advised that the Department had completed the review of all cases in certain categories of the Special Section, i.e., U. S. Government Employees, Foreign Government Employees, United Nations Employees and Atomic Energy Program Employees.

To date the Department has not advised of the review of any additional cases.

ACTION:

None. Submitted for information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 12,  
1955

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in reporting, internal handling, security clearance, etc. Status of these cases as of July 31, 1955, is set forth herein.

In July there was a decrease in the number of pending matters in the entire field in the security classification of 10,000 to 10,800. Delinquent matters also decreased from 5,017 to 4,844. The percentage of delinquent matters remained static at 27.9%.

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein, commenting upon their delinquency condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and will be advised of the results of the review of the August, 1955, administrative reports.



Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the twelve field offices having a large proportion of our pending security work and since March, 1952, all offices. We have written letters to the twelve offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The July, 1955, administrative reports from all offices reflect that the total pending active matters in the classified list decreased from 11,142 to 11,512. The delinquent matters decreased from 5,077 to 4,544. The percentage of delinquent matters remained static at 27.9%.

The following statistics reflect the status of pending work including both pending active and pending delinquent matters and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months:

TOTAL PENDING MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12-31-51	4-30-52	5-31-52	6-30-52	7-31-52
	1,314	888	838	793	755
	32,812	20,175	19,173	17,373	15,477
	<u>2,395</u>	<u>3,510</u>	<u>3,875</u>	<u>3,174</u>	<u>2,382</u>
Total	37,021	24,573	23,886	21,340	19,035

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12-31-51	4-30-52	5-31-52	6-30-52	7-31-52
	525	123	190	131	93
	22,516	5,374	5,332	4,228	3,845
	<u>1,713</u>	<u>797</u>	<u>855</u>	<u>718</u>	<u>606</u>
Total	24,762	6,594	6,377	5,077	4,544

Memorandum for Mr.

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1954.

CLASSIFICATIONS			
ALL FIELD OFFICES			
<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1-31-54	20,520	7,494	36.5%
2-28-54	21,492	8,107	37.7%
3-31-54	21,848	8,617	39.4%
4-30-54	21,752	6,757	31.6%
5-31-54	21,863	7,822	35.8%
6-30-54	22,278	7,417	33.3%
7-31-54	22,977	7,103	31.0%
8-31-54	22,801	7,519	33.0%
9-30-54	23,011	6,720	29.1%
10-31-54	22,452	6,413	28.5%
11-30-54	23,179	6,916	29.7%
12-31-54	23,151	6,697	28.9%
1-31-55	22,878	6,606	29.7%
2-28-55	23,118	7,227	31.2%
3-31-55	22,628	7,023	30.8%
4-30-55	21,247	6,534	30.8%
5-31-55	20,680	6,377	30.8%
6-30-55	18,198	5,077	27.9%
7-31-55	16,280	4,544	27.9%

Status of Security Work in Twelve of the Larger Offices

The following statistics reflect the progress of the twelve larger offices we have been closely following since December, 1951. These offices have approximately 85 per cent of the total Security Index cards and a high percentage of the pending work and delinquency in classifications

Memorandum for Mr.

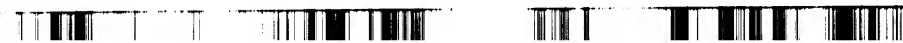
SIX MONTHS OF PROGRESS  
IN THE CLASSIFICATION OF  
PENDING MATTERS

Office	Security Index Cards 7-15-55	Pending Notices Returned		Percentage Returned	
		6-30-55	7-31-55	6-30-55	7-31-55
* New York	1,947	1,947	1,947	100 %	100 %
Los Angeles	2,618	2,087	1,844	24 %	25.7 %
* San Francisco	1,861	1,861	1,861	100 %	100 %
* Chicago	865	1,173	996	48 %	40.8 %
Detroit	650	661	709	23.8 %	25 %
Philadelphia	633	633	633	100 %	100 %
* Newark	485	387	371	17.8 %	20 %
Seattle	478	421	434	17 %	20 %
Boston	307	411	406	24 %	20 %
San Diego	311	311	311	100 %	100 %
* St. Louis	273	273	273	100 %	100 %
New Haven	242	286	232	29 %	29 %
Total	14,378	13,488	12,179		

Statistics are based on the number of pending notices returned to the offices indicated.

The remaining forty offices are listed according to the percentage of delinquency on July 31, 1955, in total matters in classification. These statistics reflect the progress during 1955, 1956, and 1957. Offices which have no pending matters in classification and their entire pending backlog is in classification are not listed.

Matters being sent to offices indicated. See page 3 herein.



## Memorandum for Mr.

Office	Active Matters		Pending	
	6-30-65	7-31-65	6-30-65	7-31-65
* Cincinnati	260	208	20.7%	0.0%
* Pittsburgh	273	212	10%	32%
* Anchorage	28	26	14%	10%
* Baltimore	181	348	28%	20.7%
* Chicago City	44	29	22%	27%
San Diego	110	140	10%	10%
Albuquerque	10	10	20%	10%
Washington Field	794	693	23%	22%
Milwaukee	139	121	11%	10%
St. Paul	122	115	11%	10%
Los Angeles	101	105	11%	10%
Philadelphia	83	61	10%	10%
Albany	218	224	20%	20%
Kansas City	57	54	18%	18%
Indianapolis	127	88	18%	18%
Salt Lake City	45	35	18%	18%
Memphis	23	18	3%	17%
Louisville	27	29	25.9%	12%
St. Louis	230	181	10%	11%
San Jose	101	100	10%	11%
Houston	58	42	20%	11%
Buffalo	348	304	15%	14%
Springfield	86	75	24%	13%
San Antonio	53	81	17%	18%
Denver	121	181	10%	11%
Seattle	18	19	0%	11%
Omaha	30	11	33%	11%
Norfolk	31	38	18%	11%
Butte	33	18	9%	11%
Albuquerque	46	38	11%	10%
Portland	73	74	7%	9%
Mobile	25	21	20%	9%
Dallas	55	55	10%	8%
Richmond	51	47	10%	8%
Atlanta	79	68	26.6%	6%
Little Rock	11	18	18%	5%
Knoxville	18	20	0%	5%
Birmingham	22	23	32%	4%
Honolulu	26	15	8%	0%
El Paso	58	25	38%	0%

\* Letters sent to offices indicated regarding delinquent status.  
See page 3 herein.

Memorandum for Mr.

The following figures illustrate the progress of the forty offices as a whole in the matter of security cases in the past six months:

Date	No. of Active Letters		No. of Letters	Percentage Completion
	1	2		
1-31-54	3,710		1,111	29.9%
2-28-54			1,111	29.9%
3-31-54	3,710		1,111	29.9%
4-30-54	3,710		1,111	29.9%
5-31-54	3,710		1,111	29.9%
6-30-54	3,710		1,111	29.9%
7-31-54	3,710		1,111	29.9%
8-31-54	3,710		1,111	29.9%
9-30-54	3,710		1,111	29.9%
10-31-54	3,710		1,111	29.9%
11-30-54	3,710		1,111	29.9%
12-31-54	3,710		1,111	29.9%
1-31-55	3,710		1,111	29.9%
2-28-55	3,710		1,111	29.9%
3-31-55	3,710		1,111	29.9%
4-30-55	3,710		1,111	29.9%
5-31-55	3,710		1,111	29.9%
6-30-55	3,710		1,111	29.9%
7-31-55	3,710		1,111	29.9%

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein. A total of 11 letters are being sent to the field in this matter, commencing with existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

8/16/55

SAC LETTER NO. 55-53

(G) SECURITY INVESTIGATIONS --

A. Documentation of Reports

As in the past it will be necessary to document all security-type reports, both investigative and summary. In view of the tremendous volume you were permitted in the past to forward reports to the Bureau with incomplete documentation where such documentation had to be obtained from another office.

Henceforth, offices preparing reports must complete such documentation prior to the submission of reports to the Bureau. In this manner only completed reports will be received at the Bureau and there will be a saving in the administrative time required in the forwarding of amended administrative pages of reports to the Bureau after the documentation has been completed.

The office of origin having outstanding documentation in reports previously forwarded to the Bureau must get this documentation completed promptly. You will be required to explain any undue delay.

B. Submission of Annual Reports in Security Index Cases

In order to bring the annual reports in Security Index cases up to date as early as possible you must advise the Bureau by letter not later than September 1, 1955, of the condition of the annual report program in your office.

Any office with a delinquency which cannot be brought into a current condition by October 1, 1955, must submit with the September 1, 1955, letter, a chart reflecting the number of delinquent cases and showing on a staggered basis the time required to work off the delinquency. Offices having a large number of delinquent cases must bring them up to date as soon as possible but in any event all delinquency must be removed by March 1, 1956.

Once the annual reports are in a current status it will be the responsibility of each Special Agent in Charge to keep them current on a continuing basis. In this regard a letter must be forwarded to the Bureau on September 1 and March 1, of each year, advising of the status of this program.

Assistant Attorney General

August 19, 1955

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals included in the Security Index. Names included in the main portion of the list are arranged alphabetically. The names of individuals who are listed in special place are listed in special place. Following each name is information reflecting the race, sex, birth date, Bureau file number and the Bureau field office covering the individual.

It is requested that this list be given utmost security.

Enclosure

NOTE ON YELLOW ONLY:

Espionage Section of the Special Section not included. There are no U. S. Government Employees included in the Security Index. The three designated groups are:

Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

TDR:mjt  
(5)

RECORDED - 71

2 AUG 22 1955

60 AUG 25 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: August 12, 1955 ✓

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on July 8, 1955.

<u>Week of</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
July 9-15	6	1,027	- 1,021
July 16-22	17	934	- 917
July 23-29	16	350	- 334
July 30 - August 5	2	269	- 267
August 6-12	25	250	- 225
	<u>66</u>	<u>2,830</u>	<u>- 2,764</u>

During the above-mentioned period there was a net decrease in the Security Index of 2,764.

For your information, during the preceding four-week period 37 cards were added and 3,874 cards were cancelled, a net decrease of 3,837.

The Security Index count as of today is 15,933.

ACTION:

This is for your information.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 16, 1955

FROM :

SUBJECT:

SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 15, 1955. New York airtel of August 12, 1955, states 8864 cases remain to be reviewed there.

To date the field has submitted 22,503 memoranda of which 10,726 recommended cancellation (48%).

The Bureau has completed processing of 21,116 of these cases and has cancelled 10,410 (49%).

There remain 15,740 on the Security Index as of August 12, 1955.

ACTION:

None. You will be advised weekly.

2049

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 19, 1955

FROM :

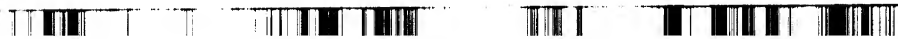
SUBJECT: SECURITY INDEX

During the past week 18 cards were added to the Security Index and 453 cards were cancelled, a net decrease of 435 Security Index cards.

The Security Index count as of 8/11/55 is 11,177.

ACTION:

None. This is for your information.



SAC, New York

August 22, 1955

Director, FBI

SECURITY INVESTIGATIONS  
DOCUMENTATION OF REPORTS*Security Index - General*

In view of instructions in SAC Letter 55-53 (3) that henceforth documentation of a report must be complete prior to its submission to the Bureau, the Bureau is hereby directed to ensure that all reports are submitted without delay.

**Letter to New York**

In order that the Bureau may be aware of all pending matters in this category, you are instructed to submit to the Bureau within ten days of the receipt of this letter a statement containing the number and identities of all such matters outstanding within your division. Within thirty days all outstanding leads regarding documentation of reports must be covered and the results furnished the Bureau.

Inasmuch as future reports will require complete documentation prior to submission to the Bureau, you should closely follow documentation leads set out by letter to other offices to insure that the necessary data for the completion of your reports is available at the time of submission. Through close supervision of these matters and sound planning your schedules for the submission of reports and meeting deadlines should be effectively fulfilled.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: 8-22-55

FROM : SAC, Charlotte

SUBJECT: SECURITY INVESTIGATIONS  
DOCUMENTATION OF REPORTS

Rebulet to N. Y. 8-22-55.

This is to advise that this office has no further action to be completed.

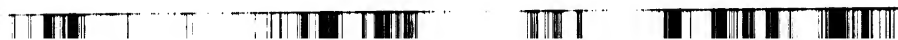
Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Memphis ( )  
SUBJECT: SECURITY INVESTIGATIONS  
DOCUMENTATION OF REPORTS

DATE: 8-26-55

Re letter Bureau to New York, copies to all offices, 8-22-55.

A review of pending security cases in the Memphis Division reflects that in none of these are leads outstanding for documentation.



## Office Memorandum • UNITED STATES GOVERNMENT

TO :

MR. [REDACTED] *af*

DATE: August 19, 1955

FROM :

MR. [REDACTED]

SUBJECT: SECURITY INDEX LIST

The Security Index list as of August 15, 1955, has been prepared. One copy is attached herewith for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATION:

1. That this memorandum and attached list be forwarded to the SAC, Quantico, marked Personal and Confidential, Registered, Return Receipt Requested.

2. That upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession and note hereon that such action has been taken.

3. That thereafter, this memorandum be returned to the Bureau, marked for my attention.

Enclosure

TDR:mjt  
(4)

cc - SAC, Quantico  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]

2 AUG 30 1955

SEP 7 1955

FD-36

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

NEW YORK, NEW YORK  
AUGUST 26, 1955

AIR-TEL

Transmit the following ~~TELETYPE~~ message to: BUREAU

SECURITY INDEX REVIEW. Reference: SAC letter 55-30, 4/12/55.  
As of 8/26/55, the status of the SI Review was as follows:

- |  |      |
|--|------|
| 1. Total number of cases to be reviewed  | 2560 |
| 2. Number of cases in which data sent to Bureau.                               | 4463 |
| 3. Recommendation, remove from SI.<br>503 memos submitted during current week. | 2762 |



2055

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: August 26, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX

During the past week 10 cards were added to the Security Index and 368 cards were cancelled, a net decrease of 358 Security Index cards.

The Security Index count as of today is 15,012.

ACTION:

None. This is for your information.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 22, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of August 19, 1955, states 3,003 cases remain to be reviewed there.

To date the field has submitted 23,004 memoranda of which 11,053 recommended cancellation (48%).

The Bureau has completed processing of 22,219 of these cases and has cancelled 11,115 cards (50%).

There remain 15,354 on the Security Index as of August 19, 1955.

ACTION:

None. You will be advised weekly.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 8/30/55

~~FROM~~

SAC, BUTTE

SUBJECT: SECURITY INVESTIGATIONS  
DOCUMENTATION OF REPORTS

Re Bureau letter to New York, dated August 22, 1955.

Butte Office has no documentation of reports  
outstanding.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 29, 1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of August 26, 1955, states 2,500 cases remain to be reviewed there.

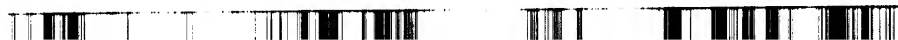
To date the field has submitted 23,507 memoranda of which 11,387 recommended cancellation (48%).

The Bureau has completed processing of 22,845 of these cases and has cancelled 11,513 cards (50%).

There remain 14,973 on the Security Index as of August 26, 1955.

ACTION:

None. You will be advised weekly.



*Office Memorandum* • UNITED STATES GOVERNMENT

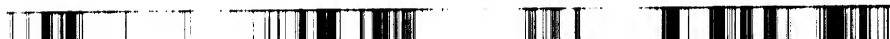
TO : DIRECTOR, FBI -  
FROM : SAC, LOUISVILLE ( )  
SUBJECT: SUBMISSION OF ANNUAL REPORT  
IN SECURITY INDEX CASES

DATE: August 30, 1955

Re: Section (G) A., SAC Letter 55-53, August 16, 1955.

The annual report program in Security Index cases in this office is virtually current. The annual report in one such case is delinquent. This report is in dictation.

No delinquency in the annual report program is anticipated on or following October 1, 1955, however, this matter will be closely followed.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 31, 1955

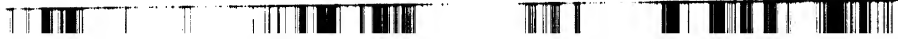
FROM : SAC, Boston

SUBJECT: *INDEX CASES*  
SECURITY INVESTIGATIONS  
Submission of Annual Reports  
in Security Index Cases

Reference is made to SAC LETTER 55-53, dated 8/16/55,  
Section (G) part B.

For the information of the Bureau, a survey of cases within this category has been made and 72 cases have been opened in order to bring annual reports into a current status. In addition, nine will be reopened during the month of September, making a total of 81 requiring annual reports.

All of these cases will be in assigned status and every effort will be made to bring them into a current condition by October 1, 1955. The Boston Office will advise the Bureau of the status of this project on October 1, 1955.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 8/31/55

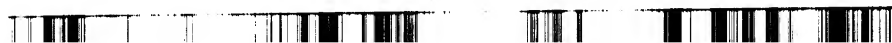
FROM : SAC, BALTIMORE ( )

SUBJECT: *O* INDEXED  
SECURITY INVESTIGATIONS  
DOCUMENTATION OF REPORTS

ReBulet to New York, 8/22/55 and SAC Letter 55-53 dated 8/16/55.

A review of the security investigations in the Baltimore Office fails to reflect any outstanding documentation leads at this time.

This matter will receive close supervision in the Baltimore Office to insure that all necessary data for the completion of reports is on hand before submission to the Bureau. All documentation leads set out or received in the future will be closely followed.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: August 20, 1944

FROM : THE EXECUTIVE CONFERENCE

SUBJECT: WAR PLANS  
Field Relocation

✓ The Conference was advised that 75% of the Security Index subjects are in the New York, Los Angeles, San Francisco, Chicago, Detroit, Philadelphia, Washington Field, and Newark Offices, which offices are involved to be the focal points for prospective espionage and sabotage activities; and, therefore would have need for at least basic communications facilities.

COPIES



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: 9/2/55

FROM :

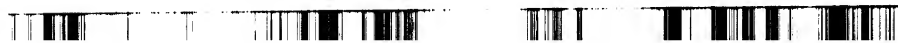
SUBJECT: SECURITY INDEX

During the past week 10 cards were added to the Security Index and 357 cards were cancelled, a net decrease of 347 cards.

The Security Index count as of today is 14,693.

ACTION:

None. This is for your information.



2063

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: August 30, 1955

FROM :

SUBJECT: SECURITY INDEX

Reference is made to the memorandum from the Director dated July 13, 1955, pertaining to a conference attended by the Director in the office of the Attorney General on that date dealing with War Plans.

The Director noted that he had occasion to urge the necessity for some review of Security Index cases by Departmental personnel and noted that the Attorney General had directed Assistant Attorney General to assign one attorney who would "sample" the cases of persons in the Security Index. The Director was requested to be advised by September 1, 1955, whether he are in receipt of information from Mr. division indicating initiation of this action.

Subsequent to the July 13, 1955, conference the Department completed a review of all subjects in certain categories of the Special Section of the Security Index, i.e., U. S. Government employees, Foreign Government employees, United Nations employees and Atomic Energy Program employees and Mr. memorandum of July 14, 1955, addressed to the Attorney General, indicated that the person conducting the review of the Special Section cases, upon completion thereof, was to be assigned full time thereafter for the purpose of reviewing a sampling of cases contained in the regular section of the Security Index.

No advice has been received from the Department to date indicating that a review has been made of any cases in the regular section of the Security Index.

ACTION:

None. Submitted for your information.

UNCLASSIFIED

September 12,  
1955

4. Security Inventory  
DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquent cases in Espionage, Internal Security, Security Matter and Foreign Intelligence cases in classifications. Status of these cases as of August 31, 1955, is set forth herein.

In August there was a decrease in pending active matters in the entire field in the security classifications from 18,120 to 15,032. Delinquent matters also decreased from 1,200 to 800. The percentage of delinquent matters decreased from 17.3% to 12.5%.

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein, concerning their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the September, 1955, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been collecting, on a monthly basis, the status of all offices having a large proportion of our pending security work and since March, 1952, all offices. We have written letters to the field offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The August, 1955, administrative reports from all offices reflect that the total pending active matters in the classifications decreased from 18,450 to 18,653. The delinquent items decreased from 4,844 to 3,537. The percentage of delinquent matters decreased from 27.31 to 19.55.

The following statistics reflect the status of pending work including both pending active and pending inactive matters and delinquency for all field offices as of December 31, 1951, and the progress for the last four months:

TOTAL PENDING MATTERS  
CLASSIFICATIONS  
ALL FIELD OFFICES

<u>Classification</u>	<u>12-31-51</u>	<u>3-31-52</u>	<u>7-31-52</u>	<u>7-31-53</u>	<u>8-31-55</u>
	1,314	858	793	745	741
	32,613	19,173	17,373	15,477	14,653
	<u>2,825</u>	<u>2,875</u>	<u>2,174</u>	<u>2,023</u>	<u>2,062</u>
<b>Total</b>	<b>37,021</b>	<b>23,006</b>	<b>21,340</b>	<b>18,665</b>	<b>18,356</b>

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD OFFICES

<u>Classification</u>	<u>12-31-51</u>	<u>3-31-52</u>	<u>6-30-52</u>	<u>7-31-53</u>	<u>8-31-55</u>
	525	190	131	88	75
	22,513	5,332	4,228	3,845	2,954
	<u>1,719</u>	<u>655</u>	<u>713</u>	<u>696</u>	<u>508</u>
<b>Total</b>	<b>24,762</b>	<b>6,377</b>	<b>5,077</b>	<b>4,544</b>	<b>3,537</b>

Memorandum for Mr.

STATISTICS FOR TENNY OFFICES  
SECURITY INDEX CARD AND FOR  
PENDING ACTION MATTERS

Office	Security Index Cards 8-15-55	Pending Action Matters		Percentage Delinquent	
		7-31-55	8-31-55	7-31-55	8-31-55
New York	3,515	4,189	3,922	85.7%	82.1%
Los Angeles	2,484	1,844	1,837	85.9%	84.6%
San Francisco	1,349	1,263	913	31%	13%
Chicago	723	980	905	40.8%	38.3%
Detroit	514	709	639	25%	33%
Philadelphia	653	649	613	24%	20%
Newark	452	314	321	29%	26%
Seattle	402	429	392	25%	17%
Boston	294	403	428	30%	18%
Cleveland	321	344	289	26.4%	21%
Minneapolis	246	152	159	28%	11%
New Haven	238	232	243	6%	14%
Total	13,204	12,179	11,521		

Status of Security Work in the Remaining Forty Offices

The remaining forty offices are listed according to the percentage of delinquency on August 31, 1955, in total matters in classifications. These statistics reflect the progress during August, 1955. It should be noted that none of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

Letters being sent to offices indicated. See page 6 herein.

UNRECORDED  
9-12-55

Memorandum for Mr. Boardman

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1954.

Date	CLASSIFICATION		Percentage
	Pending Active Matters	Delinquency Matters	
1-31-54	20,520	7,434	36.5%
2-28-54	21,488	6,007	27.9%
3-31-54	21,843	6,617	30.3%
4-30-54	21,402	6,737	31.5%
5-31-54	21,800	7,622	35.0%
6-30-54	22,813	7,637	33.5%
7-31-54	22,077	7,203	32.6%
8-31-54	22,801	7,610	33.4%
9-30-54	23,011	6,720	29.2%
10-31-54	22,638	6,413	28.3%
11-30-54	23,170	6,913	29.8%
12-31-54	23,131	6,837	29.6%
1-31-55	22,873	6,803	29.7%
2-28-55	22,110	7,327	33.1%
3-31-55	22,623	7,623	33.7%
4-30-55	21,540	6,594	30.6%
5-31-55	20,000	6,377	31.9%
6-30-55	18,135	5,077	27.9%
7-31-55	16,210	4,144	25.6%
8-31-55	15,035	3,537	23.5%

#### Status of Security Work in Twelve of the Larger Offices

The following statistics reflect the progress of the twelve larger offices as have been closely following since December, 1951. These offices have approximately 85 per cent of the total Security Index cards and a high percentage of the pending work and delinquency in classifications.

9-12-55

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	7-31-55	8-31-55	7-31-55	8-31-55
* Phoenix	73	72	23.61	42.1
* Salt Lake City	35	26	19.3	34.62
* San Antonio	21	33	12.2	24
* Cincinnati	203	167	23.24	28
* Omaha	44	38	11	26
San Diego	224	259	15.62	25.09
Kansas City	34	62	19	33
New Orleans	103	100	21	29
Little Rock	18	16	5	23
Charlotte	64	74	20	21
Atlanta	63	67	6	20
Miami	113	143	22	20
Washington Field	652	671	22	20
El Paso	29	37	0	13
Milwaukee	121	99	22	18
Anchorage	23	20	30	15
Baltimore	348	353	20.72	14
Indianapolis	83	97	16	13
Richmond	47	47	8	13
St. Louis	161	157	15	12
Dallas	35	67	9	10
Houston	42	33	14	9
Louisville	29	23	16	9
Norfolk	20	43	11	9
Springfield	75	66	13	9
Buffalo	304	359	14	8
Nutte	13	28	11	8
Pittsburgh	212	192	32	8
Portland	74	77	9	8
Denver	121	107	12	7
Memphis	18	16	17	6
Albuquerque	38	39	10	5
Oklahoma City	29	24	27	5
Mobile	21	23	9	4
San Juan	103	106	14	4
Albany	224	173	20	3
Birmingham	23	31	4	3
Honolulu	15	25	0	0
Knoxville	20	11	5	0
Savannah	19	24	11	0

Letters sent to offices indicated regarding delinquent status.  
See page 6 herein.

9-12-55

## Memorandum for Mr.

The following figures illustrate the progress of the forth offices as a whole since January 31, 1954, as reflected in the administrative reports:

<u>Date</u>	<u>Pending Active Matters</u> ( )	<u>Delinquent Matters</u> ( )	<u>Percentage Delinquent</u>
1-31-54	5,555	1,444	25.95
2-28-54	5,537	1,319	23.55
3-31-54	5,575	1,431	25.55
4-30-54	5,174	1,337	25.55
5-31-54	5,733	1,710	29.65
6-30-54	7,332	1,722	21.51
7-31-54	6,510	1,370	19.51
8-31-54	6,774	1,330	19.55
9-30-54	6,710	1,510	21.05
10-31-54	6,424	1,313	21.05
11-30-54	6,787	1,510	22.45
12-31-54	6,449	1,499	22.51
1-31-55	6,216	1,301	19.25
2-28-55	6,347	1,317	19.75
3-31-55	6,317	1,313	21.05
4-30-55	5,311	1,340	23.85
5-31-55	5,413	1,247	21.25
6-30-55	4,710	984	20.85
7-31-55	4,101	826	20.05
8-31-55	4,114	647	15.75

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein. A total of 8 letters are being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 9/8/55

TO :

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of September 2, 1955, states 2,058 cases remain to be reviewed there.

To date the field has submitted 24,009 memoranda of which 11,741 recommended cancellation (49%).

The Bureau has completed processing of 23,409 of these cases and has cancelled 11,987 cards (51%).

There remain 14,547 on the Security Index as of September 2, 1955.

ACTION:

None. You will be advised weekly.

2015

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: August 3, 1955

FROM : SAC, NEWARK

SUBJECT:

EMPLOYEE SUGGESTION

Attached herewith are Recommendation for Incentive Award forms completed in behalf of Miss [redacted], who proposes a revision of Bureau Form FD-154 (Verification of Information on SI Card), Revision of 5/18/54. A sample of the new form as proposed by Miss [redacted] is also attached herewith.

Study of this proposed revision indicates the following major changes:

- A. Listing of the items RESIDENCE and EMPLOYMENT in the same order on both the top and bottom halves of the form. The transposition of these two items on the present FD-154 has led to placing of misinformation behind appropriate captions on the lower half of the form when filled out by Agents. It is an error that occurs through carelessness on the part of Agents making verifications, but the change suggested by Miss [redacted] would eliminate the possibility of such an error.
- B. The addition of the following phrases or captions:
  1. The addition of "SA" after the notation "Verified by" (under both RESIDENCE and EMPLOYMENT on lower half of form) eliminates the possibility of an Agent filling in this blank with the name of an informant or the name of a person other than his own.
  2. Inclusion of the date that the Key Facility list was checked insures that the Geographical Reference Number is actually checked from the KF list for any change and not from the number previously listed on the Security Index card.

Letter to Director, FBI

3. Addition of the caption "Access to Classified Information" provides a check of this information at the time the verification is made. This data is then available for use in writing the next report and eliminates the necessity of having to make another call at the place of employment shortly thereafter just to check this particular item.
  4. Addition of the caption "If NO, was FD-9 submitted within one year?" eliminates the possibility of a long period elapsing without having the Identification Division checked.
- C. Elimination of the items "Method of Verification," "Employment Source," and "Neighborhood Source" rids the form of extraneous terms consistent with the simplified and neater form proposed.

I feel that this revised FD-154, as proposed by Miss BARTELS, has considerable merit and that its use would be beneficial to the Bureau. I recommend that Miss be commended in line with the proposal set forth on attached Recommendation for Incentive Award form.

1-1-154  
(8-12-55)

FD-154  
(5-18-54)

2065

VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM RE:

Office File

The following is the most recent place of employment, employment address, and residence address of the above subject as contained on the subject's Security Index Card.

Residence:

Employment:

Address:

Key Facility (Yes ☒) (No ☐) Detcom (Yes ☒) (No ☐) Comsab (Yes ☐) (No ☐)  
Security Flash (Yes ☐) (No ☐) Photo (Yes ☐) (No ☐)

It is requested that the place of employment, address of employment, residence address of the subject, as well as the accuracy of the priority tabbing, be verified and the proper notations be made below. The absence of a photograph and posting of a Security Flash should be noted and efforts made to secure a photograph and determine the existence of a criminal record.

A physical description based on personal observation of the subject appears in serial \_\_\_\_\_.

Employment:

Address:

Key Facility: (Yes ☐) (No ☐) Geographical Reference Number:  
Tab Detcom and Comsab (Yes ☐) (No ☐)

Method of Verification:

Employment Source:

Date:

Verified by:

Residence:

Method of Verification:

Neighborhood Source:

Date:

Verified By:

FD-122 should be submitted to Bureau: (Yes ☐) (No ☐)

Encl

1-3-55

## VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM RE:

Office File

The following is the most recent place of employment, employment address, and residence address of the above subject as contained on the subject's Security Index Card.

Residence:

Employment:

Address:

Key Facility ☐ Yes ☐ NoDetcom ☐ Yes ☐ NoSecurity Flash ☐ Yes ☐ NoPhoto ☐ Yes ☐ No

It is requested that the place of employment, address of employment, residence address of the subject, as well as the accuracy of the priority tabbing, be verified and the proper notations be made below. The absence of a photograph and posting of a Security Flash should be noted and efforts made to secure a photograph and determine the existence of a criminal record.

A physical description based on personal observation of the subject appears in serial

Residence:

Method of Verification:

Neighborhood Source:

Date:

Verified by SA:

Employment:

Address:

Key Facility: ☐ Yes ☐ No

Date Checked:

Geographical Reference Number:

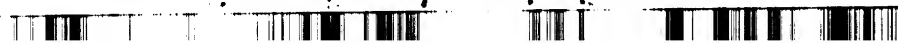
Tab Detcom: ☐ Yes ☐ No

Method of Verification:

Employment Source:

Date:

Verified by SA:

FD-122 should be submitted to Bureau: ☐ Yes ☐ NoENC 2

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: September 9, 1955

FROM : *WJ*SUBJECT: SECURITY INDEX - *General*  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on August 12, 1955.

Week of	New Cards Added	Cards Cancelled	Net Change
August 15-19	18	453	-435
August 22-26	10	368	-358
August 29 - September 2	10	357	-347
September 5-9	13	286	-273
	<u>51</u>	<u>1,464</u>	<u>-1,413</u>

During the above-mentioned period there was a net decrease in the Security Index of 1,413.

For your information, during the preceding four-week period 66 cards were added and 2,830 cards were cancelled, a net decrease of 2,764.

The Security Index count as of today is 14,420.

ACTION:

This is for your information.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: August 31, 1955

FROM :

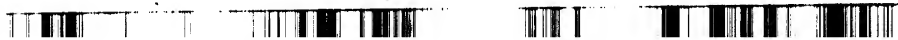
SUBJECT:

O *Q. d. 111*  
SECURITY INVESTIGATIONS -  
DOCUMENTATION OF REPORTS

(1) SAC Letter 55-53 (G) captioned as above instructs that in the submission of security reports the documentation of such reports must be complete at the time the report is submitted. These instructions require changes in Section 87C of the Manual of Instructions.

ACTION:

There are attached for your approval proposed Manual changes.



August 31, 1955

PROPOSED CHANGE IN  
MANUAL OF INSTRUCTIONS  
SECTION 87C

Page 45 - 7f (11) (b) - Delete paragraph one, page 45, beginning "It is not desired that submission of summary reports ....." and paragraph two, page 45, beginning "A separate letter should be sent to the other office....." and substitute the following:

In submitting reports in security cases the documentation must be complete.

When it is necessary to obtain documentation data from another office such information should be requested by letter to the other office, not to the Bureau.

Reference: Memo from Mr. Belmont to the Director dated 8/31/55 captioned Security Investigations - Documentation of Reports.

Enc 1



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 9/12/55

TO :

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of September 9, 1955, states 1,606 cases remain to be reviewed there.

To date the field has submitted 24,461 memoranda of which 12,062 recommended cancellation (49%).

The Bureau has completed processing of 23,719 of these cases and has canceled 12,132 cards (51%).

There remain 14,375 on the Security Index as of September 9, 1955.

ACTION:

None. You will be advised weekly.

list  
cc  
2059  
Assistant Attorney General

September 19, 1955

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. The names of individuals coming within three designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. There are no U. S. Government Employees included in the Security Index. The three designated groups are:

Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

Personnel  
Described  
+ 7/1/55  
9/1/55  
W.R.

TDR:pjm  
(5)

RECORDED - 76  
INDEXED - 76

100-258086-  
10 SEP 22 1955

FX - 103

SEP 26 1955

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: September 12,  
1955

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in Espionage, Internal Security, Security Matter and foreign intelligence cases in classifications. Status of these cases as of August 31, 1955, is set forth herein.

In August there was a decrease in pending active matters in the entire field in the security classifications from 18,689 to 15,885. Delinquent matters also decreased from 4,544 to 3,554. The percentage of delinquent matters decreased from 27.9% to 22.6%.

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the September, 1955, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the twelve field offices having a large proportion of our pending security work and since March, 1952, all offices. We have written letters to the twelve offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The August, 1955, administrative reports from all offices reflect that the total pending active matters in the classification decreased from 18,200 to 15,653. The delinquent items decreased from 4,544 to 3,537. The percentage of delinquent matters decreased from 27.9% to 22.6%.

The following statistics reflect the status of pending work including both pending active and pending inactive matters and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months:

TOTAL PENDING MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12-31-51	5-31-55	6-30-55	7-31-55	8-31-55
	1,314	838	793	755	741
	32,812	19,173	17,373	15,477	14,653
	<u>2,885</u>	<u>3,375</u>	<u>3,174</u>	<u>2,833</u>	<u>2,962</u>
Total	37,021	23,886	21,340	19,065	18,356

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

Classification	12-31-51	5-31-55	6-30-55	7-31-55	8-31-55
	525	190	131	93	75
	22,518	5,332	4,228	3,845	2,954
	<u>1,719</u>	<u>655</u>	<u>718</u>	<u>606</u>	<u>508</u>
Total	24,762	6,377	5,077	4,544	3,537

Memorandum for Mr.

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1954.

<u>Date</u>	<u>CLASSIFICATIONS</u> <u>ALL FIELD DIVISIONS</u>		<u>Percentage</u> <u>Delinquent</u>
	<u>Pending</u> <u>Active Matters</u>	<u>Delinquent</u> <u>Matters</u>	
1-31-54	20,520	7,494	36.5%
2-28-54	21,488	6,007	27.9%
3-31-54	21,848	6,617	30.2%
4-30-54	21,752	6,757	31.6%
5-31-54	21,863	7,822	35.8%
6-30-54	22,278	7,407	33.2%
7-31-54	22,977	7,163	31.6%
8-31-54	22,361	7,010	31.3%
9-30-54	23,011	7,010	29.1%
10-31-54	22,452	6,720	28.5%
11-30-54	23,179	6,413	28.5%
12-31-54	23,181	6,918	29.7%
1-31-55	22,878	6,697	28.8%
2-28-55	23,118	6,806	29.7%
3-31-55	22,628	7,227	31.2%
4-30-55	21,249	7,227	33.6%
5-31-55	20,680	7,623	30.9%
6-30-55	18,198	6,594	30.8%
7-31-55	16,280	6,377	27.9%
8-31-55	15,635	5,077	27.9%
		4,544	22.6%
		3,537	

Status of Security Work in Twelve of the Larger Offices

The following statistics reflect the progress of the twelve larger offices we have been closely following since December, 1951. These offices have approximately 85 per cent of the total Security Index cards and a high percentage of the pending work and delinquency in classifications.

Memorandum for Mr. .

STATISTICS FOR TWELVE OFFICES  
SECURITY INDEX COUNT AND FOR  
MATTERS

Office	Security Index Cards 8-15-55	Pending Active Matters		Percentage Delinquent	
		7-31-55	8-31-55	7-31-55	8-31-55
New York	5,518	4,139	3,992	35.5%	28.1%
* Los Angeles	2,494	1,944	1,837	25.7%	34.4%
San Francisco	1,249	1,263	913	31 %	13 %
* Chicago	723	996	905	40.8%	38.9%
Detroit	514	709	839	25 %	23 %
Philadelphia	653	649	618	24%	20%
* Newark	452	914	921	29%	26%
Seattle	402	429	372	25%	17%
Boston	294	408	428	20%	18%
Cleveland	321	344	289	26.4%	21%
Minneapolis	246	152	159	28 %	11%
New Haven	238	232	248	6%	14%
Total	13,204	12,179	11,521		

Status of Security Work in the Remaining Forty Offices

The remaining forty offices are listed according to the percentage of delinquency on August 31, 1955, in total matters in classifications. These statistics reflect the progress during August, 1955. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

\*Letters being sent to offices indicated. See page 6 herein.

Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	7-31-55	8-31-55	7-31-55	8-31-55
* Phoenix	78	72	23%	42%
* Salt Lake City	35	26	17%	34.6%
* San Antonio	81	88	12%	34
* Cincinnati	203	167	33.5%	28
* Omaha	44	38	11	26
San Diego	224	269	25.8%	25.6%
Kansas City	54	62	18	23
New Orleans	105	100	21	23
Little Rock	18	16	5	22
Charlotte	84	74	20	21
Atlanta	68	67	6	20
Miami	118	145	22	20
Washington Field	693	671	22	20
El Paso	29	27	0	16
Milwaukee	121	99	22	16
Anchorage	26	26	30	15
Baltimore	348	396	28.7%	14
Indianapolis	88	97	18	13
Richmond	47	47	8	13
St. Louis	161	167	15	12
Dallas	55	67	9	10
Houston	42	33	14	9
Louisville	29	23	16	9
Norfolk	36	43	11	9
Springfield	75	66	13	9
Buffalo	304	359	14	8
Butte	18	26	11	8
Pittsburgh	212	182	32	8
Portland	74	77	9	7
Denver	121	107	12	6
Memphis	18	16	17	5
Albuquerque	38	39	10	5
Oklahoma City	29	24	27	4
Mobile	21	28	9	4
San Juan	103	106	14	3
Albany	224	173	20	3
Birmingham	23	31	4	0
Honolulu	15	25	0	0
Knoxville	20	11	5	0
Savannah	19	24	11	0

\* Letters sent to offices indicated regarding delinquent status.  
See page 6 herein.

Memorandum for Mr. L

The following figures illustrate the progress of the offices as a whole since January 31, 1954, as reflected in the administrative reports:

Date	Pending Active Matters ( )	Delinquent Matters ( )	Percentage Delinquency
1-31-54	5,562	1,444	25.9%
2-28-54	5,997	1,347	22.5%
3-31-54	6,079	1,431	23.5%
4-30-54	6,174	1,387	22.5%
5-31-54	6,733	1,710	25.4%
6-30-54	7,022	1,522	21.7%
7-31-54	6,910	1,590	23.0%
8-31-54	6,728	1,520	22.5%
9-30-54	6,710	1,410	21.0%
10-31-54	6,594	1,398	21.2%
11-30-54	6,787	1,519	22.4%
12-31-54	6,449	1,477	22.9%
1-31-55	6,216	1,201	19.3%
2-28-55	6,347	1,317	20.7%
3-31-55	6,339	1,986	31.3%
4-30-55	5,911	1,348	22.8%
5-31-55	5,413	1,147	21.2%
6-30-55	4,710	964	20.5%
7-31-55	4,101	556	13.6%
8-31-55	4,114	647	15.7%

#### Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein. A total of 8 letters are being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.



*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: September 20,  
1955

FROM :

SUBJECT: *Security Index Review*  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of September 16, 1955, states 1041 cases remain to be reviewed there.

To date the field has submitted 25,026 memoranda of which 12,437 recommended cancellation (50%).

The Bureau has completed processing of 24,100 of these cases and has canceled 12,442 cards (52%).

There remain 14,098 on the Security Index as of September 16, 1955.

ACTION:

None. You will be advised weekly.

Office Memorandum • UNITED STATES

GOVERNMENT

TO :

DATE: August 9, 1955

FROM :

SUBJECT: EMPLOYEE SUGGESTION NUMBER 103-56

This suggestion is to revise the current Form FD-154 (verification of information on Security Index card) last revised 5/18/54. The SAC, Newark approves the enclosed revision and recommends an Incentive Award for Miss the suggestor. The major changes are:

1. Transposing the Residence and Employment blanks (bottom half) to be in same order as upper half (executed from Security Index card) of form to eliminate possibility verifying Agent who may transcribe new information in error.

2. The addition of "SA" in Residence and Employment blanks to insure verifying Agent will not fill in name of source when he should insert his own name.

3. Adding a blank to carry date Key Facility List was checked to insure this list, rather than the Security Index card, was checked.

4. Adding "yes or no" blanks for "Access to Classified Information" to insure this is done at the time of verification to eliminate need at time report is written.

5. Adding question as to Security Flash placement and if none placed, Request for Identification Record, to Identification Division within one year.

6. Eliminating three headings to make the form neater.

OBSERVATIONS:

A. Changes 1,2, and 3, are minor in nature, made in an effort to insure the executing Agent does not make an error in executing the form.

B. Change 4 is not needed since reports on Key Facility Employees are submitted semi-annually (same frequency as FD-154 is prepared) and the question of access to classified information must be resolved at the time the report is prepared.

Memorandum to Mr.

C. Changes<sup>5</sup> would, by implication, cause FD-9 to be sent to Identification Division annually where no Security Flash is placed. It is not the desire of the Bureau that FD-9 be sent to Identification Division for Security Index subjects unless some reason exists to believe there is an Identification Record, that is, prior military service, Government employment, police arrests, Civil Defense Reserve, et cetera.

RECOMMENDATION:

The Internal Security Section feels that the changes suggested do not materially improve the already existent FD-154 and does not recommend adoption of Suggestion #103-56.

Addendum by Training and Inspection  
Division 8/17/55 - hcc

Training and Inspection agrees with recommendation that suggestion not be adopted, insofar as concerns recommendations 4, 5 and 6 listed on page 1 of this memorandum. Training and Inspection recommends ~~un~~favorably, however, on suggestions 1, 2 and 3 because these changes will give added assurance that the form will be correctly executed by the Agents. These changes have been incorporated into the enclosed revision of Form FD-154.

RECOMMENDATION: 1. That the enclosed revision of FD-154 be approved.

2. That, since no money saving can be shown and the contribution to efficiency is probable but not definite, the award in this case be limited to the enclosed commendatory letter advising Miss Bartels that her suggestion has been adopted in part.

# Office Memorandum • UNITED STATES GOVERNMENT

DATE: August 3, 1955

TO : DIRECTOR, FBI

FROM : SAC, NEWARK

SUBJECT: RECOMMENDATION FOR INCENTIVE AWARD

Name of Employee \_\_\_\_\_  
Position, Grade and Salary CLERK (In Charge of Security Index) GS-5 \$3670  
Where Assigned NEWARK

It is recommended that the above-named employee be afforded an incentive award in the form of: (Check one or both as facts justify).

☒ A cash award in the amount of \$100.

☐ An honorary award in the form of a certificate, key, emblem, pin or other recognition.

The basis for this recommendation is as follows: (Use one or more as facts justify).

I. SUSTAINED ABOVE-AVERAGE PERFORMANCE, FOR SUCH PERIOD OF TIME AS WOULD BE REASONABLE UNDER THE CIRCUMSTANCES, THAT MERITS RECOGNITION (Describe in summary form and use production figures where available. Point out specifically why performance is considered superior).

II. EXEMPLARY PERFORMANCE OF ASSIGNED TASKS WHEREBY PREVIOUSLY UNATTAINED RECORDS OF PRODUCTION ARE ACHIEVED: (Set out production record with appropriate comparisons).

ENC 1

III. EXEMPLARY OR COURAGEOUS HANDLING OF AN EMERGENCY SITUATION IN CONNECTION WITH OR RELATED TO OFFICIAL EMPLOYMENT: *(Describe in detail listing specific risks involved and results achieved).*

IV. IDEAS WHICH HAVE RESULTED IN IMPROVED OPERATIONS: *(Summarize ideas and specific improvements resulting therefrom).*

proposes a revised form FD-154 (Verification of SI Information) which, by the addition of 4 items, the elimination of others, and a general rearrangement of the form itself greatly clarifies the form and provides the following specific improvements: (1) Eliminates possibility of error in placing wrong information under captions listed on present form; (2) Eliminates duplication and possibility of error in setting forth "Method of Verification" for both employment and residence; and (3) Items added insure greater accuracy, eliminate necessity for another agent to make subsequent re-check, and guarantee making periodic check with Identification Division.

V. PERFORMANCE WHICH HAS INVOLVED THE OVERCOMING OF UNUSUAL DIFFICULTIES: *(List specific obstacles, problems, hardships, sacrifices, etc., as well as unusual investigative techniques utilized, with results achieved).*

VI. CREATIVE EFFORTS, INCLUDING INVENTIONS OR TECHNIQUES, WHICH HAVE INCREASED EFFICIENCY OR IMPROVED THE SERVICE: *(Describe in detail with benefits resulting).*

The accomplishment of this employee is considered to be of moderate  
*(minor, moderate, major or extraordinary)*  
value to the Bureau. Furthermore, the accomplishment is believed to have limited application  
*(limited, broad or general)*  
to the Bureau's work; or involved -- personal danger or risks. The accomplishment  
*(limited, substantial or exceptional)*  
is not believed applicable to other agencies of the Department of Justice or to other departments of the  
*(is or is not)*  
Government for the following reasons: *(Name other agencies or departments if answered affirmatively).*

On the basis of the scale governing awards for intangible benefits, I recommend employee receive  
a cash award in the amount of \$ 100.

ENC -3-

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: September 16, 1955

FROM :

SUBJECT: SECURITY INDEX

During the past week 5 cards were added to the Security Index and 327 cards were cancelled, a net decrease of 322 cards.

The Security Index count as of today is 14,098.

ACTION:

None. This is for your information.

UNRECORDED  
9-8-55

DIRECTOR, FBI

9/8/55

SAC, BALTIMORE ( - )

WAR PLANS, FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re Para. G, SAC Let. 55-57.

There is not a Resident Agency space in the BA Division which precisely meets the requirements set forth in relet. No Resident Agency has any type of safe or cabinet other than a regular file cabinet except the Aberdeen RA. This Resident Agency has a combination lock safe type cabinet which should be sufficiently secure; the Aberdeen space is not at this time completely under BA control. It is an office in the provost marshal's office and the safe cabinet itself is the property of the Army. The Army, of course, does not have the combination or access to the cabinet. Since the provost marshal's office is manned 24 hours a day, this space actually is more secure for the purpose indicated than is any other Resident Agency space which is occupied for only a few hours each day.

Since I cannot recommend the use of any other space unless a secure safe of some type is obtained, I have no alternative but to recommend that the Security Index be maintained in the Aberdeen Resident Agency.



UNRECORDED

Director, FBI

9-8-55

SAC, Memphis

WAR PLANS  
MEMPHIS DIVISION

ATTN: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

Re SAC Letter 55-57 (2), captioned "War Plans - War Relocation, Security Index, and Transportation of Cryptographic Materials."

Pursuant to Bureau request, the Senior Resident Agent at Nashville, Tennessee, is SA [redacted]. The Resident Agency at Nashville is located in the Federal Building and the space [redacted] is used exclusively by Bureau personnel. In one room occupied by this Resident Agency there is a room approximately six feet square, entrance to which is gained through a safe-type door. The room originally was designed to be used as a vault and offers maximum security for any material which might be stored in the Nashville Resident Agency. It is recommended that this be used as the site for the maintenance of the Security Index discussed in referenced letter.

UNRECORDED  
9-8-55

Director, FBI  
Attention: SUBVERSIVE CONTROL SECTION,  
SAC, Salt Lake City ( DOMESTIC INTELLIGENCE DIVISION )

9/8/55

WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRITICAL PERSONNEL

Re SAC Letter 55-57 (C), informing an additional set of Security Index cards will be furnished in the near future and requesting Bureau be advised as to identity of Resident Agency wherein this index will be kept.

It is proposed that the additional Security Index cards will be maintained at the Reno, Nevada, office of the Resident Agent. The Bureau has complete control of the Reno RA space and it is a secure site for the additional Security Index.

UNRECORDED  
9-8-55

Director, FBI

September 8, 1955

SAC, Detroit ( )

PERSONAL & CONFIDENTIAL  
REGISTERED MAIL

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Attention: Subversive Control Section of  
the Domestic Intelligence Division

Reference is made to SAC Letter #65-57 dated 7/1/55, Section (Q) styled as above.

This is to advise that the Security Index in question will be maintained within the Ann Arbor, Michigan Resident Agency, which is located at 401 East Liberty Street, Ann Arbor Federal Savings and Loan Association Building, Ann Arbor, Michigan. The Senior Resident Agent at Ann Arbor is

UNRECORDED  
9-9-55

Director, FBI  
SAC, Miami

September 9, 1955  
ATTENTION: SUBVERSIVE CONTROL SECTION,  
DOMESTIC INTELLIGENCE DIVISION

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS.

Re. SAC Letter No. 55-57.

The additional set of Security Index cards will be  
maintained in the Resident Agency, Jacksonville, Florida.  
This is the most secure site and will be in the custody of  
SAC.

UNRECORDED  
9-9-55

Director, FBI  
Attention: Subversive Control Section  
Domestic Intelligence Division  
SAC, Birmingham ( )

September 9, 1955

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTA-  
TION OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter No. 55-57, paragraph (C), styled as  
above.

Upon receipt of the additional set of Security Index  
Cards by the Birmingham Office, same will be placed  
in the personal custody of Senior Resident Agent  
at the Huntsville, Alabama Resident  
Agency, Room 301, Federal Building. Bureau  
instructions relative to the protection of this set  
of the Security Index Cards will be strictly complied  
with. It is my personal opinion that the Huntsville  
Resident Agency is a secure site for the retention  
of this material, and the Bureau has complete control  
of the space occupied by this resident agency. It is  
also observed that this resident agency is the nearest  
one over which we have complete control of the  
occupied space to the relocation site of this office  
at Cullman, Alabama, and therefore would require a  
minimum amount of travel to the relocation site if  
necessary.

UNRECORDED

9-12-55

DIRECTOR, FBI (REGISTERED MAIL)

9/12/55

SAC, NEW ORLEANS (

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

ATTENTION: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

Re SAC Letter 55-57 (2).

It is recommended that the additional set of Security Index cards pertaining to the New Orleans Office be maintained in the Jackson, Mississippi Resident Agency in the custody and control of SA [redacted], the Senior Resident Agent. The Resident Agency at Jackson is chosen because there is very little heavy industry located in that area and there is not much likelihood of it being the target of enemy forces. It is also being chosen because of its close proximity to the Resident Agency at Hattiesburg, Miss., which is the relocation site for the New Orleans Office.

UNRECORDED

9-12-55

Director, FBI

9/12/55

SAC, Norfolk

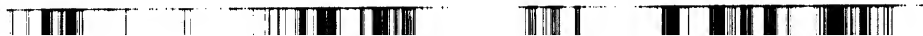
WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTIC APPLICANTS  
NORFOLK OFFICE

Attention: SENSITIVE CONTROL SECTION  
SECURITY INDEX DIVISION

Re: (A) [illegible] (S) [illegible]

The Newport News Resident Agency is the only Resident Agency in the Norfolk Office. The one room comprising the space occupied by the Resident Agency is located in the U. S. Post Office Building, Newport News, Va. This room is adjacent to the U. S. Attorney, Eastern District of Virginia, and the room has been used for this purpose for use as a Resident Agency. The U. S. Attorney has no key to the room. It is believed that adequate control is maintained by the Norfolk Office over the Newport News Resident Agency space to come within the meaning of SAC Let #55-57 (C).

I therefore personally recommend that an additional set of Security Index cards be maintained in the Newport News Resident Agency, and I am of the opinion that it is a secure location.



UNRECORDED

DIRECTOR, FBI (

September 12, 1955

SAC, CHICAGO (

ATTN: Subversive Control Section  
of the Domestic Intelligence  
Division

WAR PLANS

Re SAC Letter 55-57(2), dated 9/7/55.

This is to advise that the additional set of Security Index cards referred to in relet will be kept in the Joliet, Illinois Resident Agency of the Chicago Division where complete control and full security is assured.



Director, FBI )

9/13/55

SAC, Butte (

ATTENTION: (RECEIVED) COMM. OF  
SECURITY, BUTTE  
INTELLIGENCE DIVISION

SECURITY INDEX

Re SAC Letter 55-57.

The additional set of Security Index cards will be maintained at the Great Falls, Montana Resident Agency which is advised that the cards will be maintained in the files of the Bureau.

I recommend this as a secure site.

UNRECORDED

9-13-55

Director, FBI

9/13/55

Attention: Subversive Control Section of the Domestic  
Intelligence Division

SAC, Kansas City ( )

PERSONAL & CONFIDENTIAL

WAR PLANS - FIELD RELOCATION, SECURITY  
INDEX AND TRANSPORTATION OF CRYPTOGRAPHIC  
MATERIALS

Reference is made to SAC Letter No. 55-57,  
dated 9/7/55, wherein under Section 2, titled as above,  
the Bureau requested that information be furnished  
relative to the Resident Agency which should be given  
the responsibility of keeping an additional set of  
Security Index cards in connection with the war plans.

The Bureau is advised that the relocation  
site for the Kansas City office is at Lawrence, Kansas.  
The Topeka Resident Agency is located some 30 miles  
further west and is the closest Resident Agency to  
Lawrence, Kansas. The Resident Agency is located  
in the U. S. Post Office Building on the third floor and  
is secure.

The Senior Resident Agent is  
JR. We have complete control of the space and it is  
recommended that the additional set of Security Index  
cards be placed in that Resident Agency.

UNRECORDED  
9-13-55

September 13, 1955

Director, FBI  
Attention: Subversive Control Section,  
Domestic Intelligence Division  
SAC Cleveland (

SA HOME - FIELD INVESTIGATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter No. 55-57, dated 9/7/55.

In accordance with paragraph C of referenced SAC letter, the Bureau is advised that the Akron Resident Agency is in possession of a set of Security Index cards at the Akron Resident Agency. These cards will be located at 213 Post Office Building, Akron, Ohio. These cards will be maintained in a separate file cabinet in the Resident Agency. The Senior Agent in Charge, Akron, Ohio, will be responsible for the maintenance of these cards. It is noted that SA HOME is assigned exclusively to the handling of security matters in this Resident Agency.

The cards will be maintained in a file cabinet in the Resident Agency; this cabinet being equipped with a separate bar locking device which is secured by a separate padlock. The space occupied by this Resident Agency is under the complete control of the Bureau and it is believed that this location will afford adequate security for the above purpose. It is also pointed out that the Akron Resident Agency is considered closest to the alternate headquarters site at Hiram, Ohio.

UNRECORDED  
SEPT. 14, 1955

DIRECTOR

SAC, OKLAHOMA CITY

WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND INFORMATION OF OTHERS CONCERNED

ATTENTION - ADMINISTRATIVE CONTROL SECTION OF THE  
BUREAU AND FIELD OFFICES

Re SAC Letter 55-57.

The Tulsa Resident Agency is both a large and a  
Resident Agency for the retention of the additional set of  
Security Index cards upon their receipt from the Bureau.  
The Tulsa Resident Agency is the largest of these agencies  
of these agencies. It is located in the Tulsa  
Resident Agency is located in the Tulsa  
to be the Resident Agency afforded the utmost security. It  
is located in the Federal Building, is the largest Resident  
Agency in the state and I consider it to be the most secure  
Resident Agency in the state. It is located in the Tulsa  
however, upon receipt of the additional set of Security Index  
cards, I am having one of the file cabinets in the Tulsa  
Resident Agency office equipped with a bar and locking de-  
vice, which will afford the security of the addi-  
tional set of Security Index cards.

It is noted that of all the Resident Agencies the  
Ponca City Resident Agency is closest to the Tulsa City Of-  
fice. It is located in the Ponca City  
the Ponca City Resident Agency is located in the Ponca City  
control, and it is the only one of its kind in the state.  
Resident Agency is loaned to us by the U. S. Marshal's office.  
It is, therefore, recommended that Tulsa be accepted by the  
Bureau as the retention place for the additional set of  
Security Index cards of this office.

UNRECORDED  
9-14-55

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Mobile ( )  
SUBJECT: VAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS

DATE: 9/14/55  
Attn: Subversive Control Section of the  
Domestic Intelligence Division  
CONFIDENTIAL

Re SAC Letter 55-57(Q).

The additional set of security index cards will be maintained in the Resident Agency Office at Montgomery, Alabama, which is located in room 332. The Bureau has full control of this space and I consider it a secure site for maintenance of the additional set of security index cards.

is Senior Resident Agent at  
Montgomery.

9-14-55

Director, FBI  
SAC, Little Rock

Confidential

WAR PLANS  
SECURITY INDEX

ATTN: SUPERVISORY CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

ReSACLET 55-57, dated 9-7-55.

The Resident Agency at Fort Smith, Ark., is designated as the location for the maintenance of the duplicate set of Security Index cards of this office. Senior Resident Agent [redacted] at the Resident Agency, will maintain the index in the cards at the Resident Agency in his personal custody.

VI. R. E. 1001  
9-14-55

Director, FBI Attention: Subversive Control  
Section, Domestic Intelligence Division

September 14, 1955

SAC, Indianapolis (

WAR PLANS  
FIELD RELOCATION  
SECURITY INDEX, TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

PERSONAL AND CONFIDENTIAL

Re SAC Letter 55-57 dated 9-7-55, Item (2).

Indianapolis recommends the additional set of Security Index cards and a copy of the emergency detention program survey be kept in the Terre Haute, Indiana resident agency. There are three agents assigned to Terre Haute. The space is located in room 200 of the Federal Building. The space is under the control of the Federal Building Administration.

Terre Haute is approximately 30 miles from headquarters city and during an emergency, could be reached by automobile in one and one-half hours. SA [redacted] is CRI at Terre Haute. The above material will be placed in his personal custody and will be maintained with security.

UNRECORDED

9-15-55

Director, FBI

(CONFIDENTIAL)

9-15-55

SAC, Charlotte (

WAR PLANS - FIELD RELOCATION, SECURITY  
INDEX, AND TRANSPORTATION OF CRIMINALS  
MATERIALS

Attention: Subversive Control Section of  
Domestic Intelligence Division

Re Section (Q) of SAC Let 55-57, 9-7-55.

The additional set of Security Index cards of this office together  
with the instructions for the use of the cards, is being sent to  
Charlotte, Resident Agency at Room 320, U. S. Post Office Building,  
which is recommended by me as a secure site.



UNRECORDED  
9-15-55

DIRECTOR, FBI  
ATTENTION: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION  
SAC, SPRINGFIELD ( )

9-15-55

WAR PLANS,  
FIELD RELOCATION,  
SECURITY INDEX -

ReSAClet 55-57-(Q).

Resident Agency designated to maintain an additional set of Security Index cards is the Resident Agency at Belleville, Illinois.

The Bureau has complete control of this matter and there is a Bureau-owned safe in this area. I feel that it is a sufficiently secure site for the location of the entire set of Security Index cards.

UNRECORDED  
9-17-55

DIRECTOR, FBI  
Attn: Subversive Control Section, Domestic      Sept. 17, 1955  
SAC, SAN DIEGO (      ) Intelligence Division

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOCRYPTIC MATERIALS

Reference SAC Letter 55-57, Paragraph Q.

The additional set of Security Index cards will  
be turned over, upon receipt, to Senior Resident Agent  
at Riverside, California.

I have personally inspected the Resident Agency  
space at Riverside and recommend that it is a secure site for  
maintaining the above index cards.

September 19, 1955

SAC, Albany

Director, FBI (.

SECURITY INDEX

Reference is made to SAC Letter 55-57 (Q) dated September 7, 1955.

There is being forwarded under separate cover to each office an additional set of Security Index cards, together with an alphabetical list of the subjects, prepared from the Bureau's Security Index as of September 15, 1955.

The Security Index list should be used to reconcile the Security Index in your office, and the Security Index cards received with the list, with the Security Index at the Seat of Government by checking the names on the list against the Security Index cards.

FILED IN

1075

**Letter to SAC, Albany**

**In checking this list against your Security Index, the following items should be considered and handled as follows:**

(1) If the name of a subject on the list is not included in your Security Index, you should check that subject's case file to determine his correct Security Index status. An appropriate notation should be placed adjacent to the subject's name on the list reflecting the correct Security Index status for the subject. If his name should be deleted from the Bureau's Security Index, the notation should refer to the previous communication from your office which recommended cancellation. If you do not have a Security Index card for the subject and a card should be in your Index, the notation should request the Bureau to forward cards to your office.

(2) If this check discloses the names of subjects in your Security Index which do not appear on the list, the names of such subjects and the Bureau file number (where known) should be set forth on a separate sheet of paper with the date that the subject was recommended for inclusion in the Security Index. Instances of this nature will occur in those cases where subjects have recently been recommended for inclusion in the Index and were not included therein at the time of printing of the list but cards have subsequently been prepared at the Bureau. Instances of this nature may also occur in those cases where cancellation of a Security Index card has recently been recommended by you and you have not yet received Bureau authorization to cancel.

(3) In checking the Special Section of your Security Index against the list, you should be certain that the subjects are in the same subdivision as those indicated on the list. Appropriate notations should be placed on the list if there are any discrepancies between your Special Section and the list.

**Letter to SAC, Albany**

(4) To avoid an increasing number of discrepancies between the list and your Security Index due to current changes being made in the Security Index, this check must be instituted immediately and completed within ten days [of the receipt of the Security Index list and the additional set of Security Index cards]. Upon completion, the Security Index list and appropriate notations should be returned to the Bureau by cover memorandum under instant caption.

Upon completion of the check, the additional set of Security Index cards should be set up in exactly the same manner as your Geographical Section Security Index breakdown with the Unavailable and Special Sections cards filed in back of the regular section cards. It will be necessary to place descriptive data and photographs on the reverse side of these cards in the same manner as your present geographical breakdown. In those instances in which your present cards are stamped "Detcom," it will be necessary for you to stamp or print "Detcom" on the new cards.

Those offices having both the residence and employment geographical breakdowns, Detroit, Cleveland and Los Angeles, will set up the new set of cards according to one of the above breakdowns most nearly fitting the needs of the office.

When the new set has been fully checked, set up in accordance with the above instructions, and placed in a Resident Agency designated by you, the Bureau should be so advised.

Changes in the Security Index should be handled in accordance with the instructions contained in referenced SAC Letter.

2076

Office Memorandum • UNITED STATES GOVERNMENT

DATE: September 16,  
1955

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

SAC Letter 55-57 (Q) dated September 7, 1955, advised the field that an additional set of Security Index cards is being furnished each office, together with specific instructions as to how this Index should be maintained. This Index is to be placed in the personal custody of the Senior Resident Agent at the Resident Agency affording the utmost security and care in which the Bureau has complete control of the space.

The attached letter to all offices except Honolulu and New York contains detailed instructions regarding the handling of the new list. It also instructs that the Security Index lists maintained in the field must be reconciled with Bureau records.

New York is not included inasmuch as approximately 1,600 cases remain to be reviewed under the Security Index Review and the Domestic Intelligence Division feels that this list should not be forwarded to New York until the Review is complete. It is contemplated that the additional list will be forwarded on or about November 15, 1955. Honolulu is not included as the instructions contained in referenced SAC Letter specifically exempted that office.

RECOMMENDATION:

It is recommended that the attached letter be approved and forwarded.

UNRECORDED  
9-19-55

Director, FBI

9/19/55

SAC, Phoenix (12 )

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND THE RELOCATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC Let 55-57 9/7/55, Section C.

It is anticipated that the emergency copy of the Security Index for the Phoenix Division will be placed in the personal custody of the Resident Agency in the Tucson, Arizona, Resident Agency.

This Resident agency consists of 3 rooms and is located on the second floor of the U. S. Post Office Building in Tucson, Arizona. The Bureau has complete control of this space.

It is my recommendation that this site is a secure site for the location of the emergency copy of the Phoenix Security Index.

UNRECORDED

9/21/55

DIRECTOR, FBI

SAC, EL PASO (

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter No. 55-57.

Please be advised that the Resident Agency wherein the duplicate Security Index cards with is located is the Midland Resident Agency, which is located in Suite 213 West Bldg., 401 N. Colorado, Midland, Texas. It is noted that there is a safe-type cabinet for the storage of confidential material.



UNRECORDED

DIRECTOR, FBI  
SAC, ANCHORAGE (100-1518)

September 23, 1955  
Attention: SUBVERSIVE CONTROL & ACTION  
OF THE DOMESTIC  
INTELLIGENCE DIVISION

RE PLANS -  
PILOTS, AIRCRAFT, AND TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIALS

Re SAC Letter #55-57 dated 9/7/55, Section (7).

The Anchorage Division will  
be kept in the custody of Senior Resident Agents

The Juneau Resident Agency has been selected as  
the most secure spot, as the location of the only U.S. Coast Guard cutter in  
the location of the only U.S. Coast Guard cutter in  
Alaska.

I have been informed by the ASAC of this office,  
who is familiar with the office of the Juneau Resident Agency, that the  
Juneau Resident Agency will be permitted to personally  
visit the Juneau RA since my arrival in the Territory.

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: 8/31/55

TO : Director, FBI

FROM : SAC, New York ( )

SUBJECT: SECURITY INVESTIGATIONS - SUBMISSION  
OF ANNUAL REPORTS IN SECURITY INDEX CASES

Re SAC Letter 55-53 (G).

As the Bureau is aware, the New York Office has not submitted summary reports in all Security Index cases. At the present time the review of Security Index cases is being conducted in accordance with SAC Letter 55-53 dated 8/12/55. This review will be completed prior to the deadline set by the Bureau of 10/12/55. This office will not know until that time as to the number of Security Index cases in which summary reports have not been submitted.

Inasmuch as the statistics regarding summary reports, and annual reports to follow will not be available until the completion of our review program, it is contemplated that the New York Office will advise the Bureau not later than November 1, 1955 of our status with regard to the necessary reports and our letter at this time will advise the Bureau of our proposal with regard to the number of summary reports needed and our plans to submit them.

For the Bureau's information, it is estimated at this time that the New York Office will at the conclusion of the review of Security Index cases owe approximately 1048 summary reports.

Appropriate tickler has been set so that the Bureau will be advised no later than November 1, 1955 of our status in this regard.

Office Memorandum • UNITED STATES GOVERNMENT

UNRECORDED

TO : The Director, Federal Bureau of Investigation

DATE: September 7, 1945

FROM : [redacted], Assistant Attorney General,  
Internal Security Division

SUBJECT: Matters considered delinquent which are pending in the Department of Justice.

TOP SECRET

The Attorney General, by memorandum of September 7, 1945, has advised me that you consider two matters within the purview of this Division as delinquent. He has requested that I furnish you a report on it which I am doing herein, with copy to the Attorney General as he requested.


Review of Security Index cases

Pursuant to the conference in the Attorney General's office on July 13, 1945, to which you refer in your memorandum to the Attorney General, I advised him and you that the person conducting the review of certain special cases on the Security Index would, upon completion of that special review, embark upon a review of a sampling of Security Index cases.

UNRECORDED  
9-7-55

cases. This has been undertaken and, during the month of August, 38 such cases were reviewed. In 2 of those cases you have been requested to conduct additional investigation. The remaining 35 have been held for me for my personal review upon return to Washington on September 6. As soon as I have reviewed each of these cases, they will be forwarded to you.

cc; Attorney General



UNRECORDED

9/12/55

TO: Director, FBI

ATTN: Subversive Control Section  
Domestic Intelligence Division

FROM: SAC, San Juan

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS  
Encl.

Re SAC Letter 55-57 (Q) dated 9/7/55.

It is my recommendation that the Ponce, Puerto Rico, Resident Agency be designated as the one where the additional set of Security Index cards be retained. This space has been assigned to this office exclusively by the U.S. Post Office with authorization of GSA. I have inspected this Resident Agency office and it is my belief that it is a secure site.

It should be noted that this is a one-man Resident Agency and that SA [redacted] is the Resident Agent assigned to Ponce. The address is 210 U.S. Post Office Building, Ponce, Puerto Rico, telephone Ponce 2157.

7-23-55

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

cc - Mr.

To: COMMUNICATIONS SECTION. SEPTEMBER 23, 1955

AIRTEL

Transmit the following message to: SAC, ALBANY

200  
WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS. Re SAC  
Letter 55-57 (2) dated September 7, 1955.

Advise immediately as to location of the  
Resident Agency wherein your additional set of Security  
Index cards is to be maintained.

HOOVER

UNRECORDED

FBI SAN ANTONIO

September 27, 1955

DIRECTOR, FBI

WAR PLANS - FIELD RELOCATION,

OF UNIDENTIFIED SUBJECTS.

Re SAC Letter 55-57 (a) dated 9/7/55 and  
Bu Airtel to FBI dated 9/21/55.

maintained Austin, Texas, Resident Agency.

UNRECORDED  
9-26-55

AIRTEL  
XXXXXX

BUREAU

FBI MILWAUKEE

9-26-55

DIRECTOR, FBI

WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS.

Re SAC Letter 55-21(2) and Bulet to Albany dated 9-19-55.

The duplicate set of SI cards received by Milwaukee will be  
maintained in the special custody of the FBI at the  
resident agency in Green Bay,  
Wis.

The resident agency quarters in Green Bay are Rooms 200 and  
201, Federal Building. Part of Room 200 is a walk-in vault,  
steel door, with four number combination lock, and is  
totally secure.



UNRECORDED  
9-19-55

DIRECTOR, FBI (

9-19-55

*esa*  
SAC, ST. LOUIS (

BUREAU WAR PLANS  
ST. LOUIS OFFICE

ATTENTION: SUBV. CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

Security Index - General

Re SAC Letter No. 100-100000.

The index mentioned in referenced SAC Letter will be maintained in a locked cabinet at the Office, in Room 117, Post Office Building, by SA.

I personally recommend this location as a secure site.

RECORDED  
9-22-55

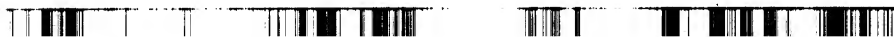
17WK  
DIRECTOR, FBI  
Attention: Subversive Control Section  
of the Domestic Intelligence  
Division  
SAC, DENVER ( )

9/22/55

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX -  
DENVER DIVISION

Re SAC Letter 55-57 (Q) dated 9/7/55.

The additional set of the security index cards pertaining to the Denver Division will be placed in the personal custody of the Resident Agent at Fort Collins, Colorado. The cards will be maintained in the Resident Agency Office located on the second floor of the United States Post Office in that city. The Bureau has complete control of this space and the cards will be locked in a secure place in the Resident Agency. The Fort Collins Resident Agency is recommended as a secure site for the maintenance of these cards. It is further noted that the Denver relocation site is at Fort Collins, Colorado.



9-15-55

F B I

Date: September 15, 1955

Transmit the following message via AIRTEL

AIR MAIL - REGISTERED  
(Priority or Method of Mailing)

From SAC, SEATTLE

To: DIRECTOR, FBI

ATTENTION: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

WAR PLANS - FIELD RELOCATION,  
SECURITY INTEL, AND INFORMATION  
OF CRYPTOGRAPHIC MATERIAL

Re SAC Letter 55-57(Q).

After survey and consideration of all resident agencies, I recommend the Richland Resident Agency as the most secure for the retention of the additional set of security index cards.

In none of our residencies do we have complete and exclusive control of the space. All residencies are afforded custodial service and to the extent necessary to clean the premises daily are entered by persons other than Bureau personnel.

The Richland Resident Agency is located in a building of the Atomic Energy Commission. This space is serviced daily by janitorial employees of the AEC who always providing them access in the absence of Bureau personnel. The space also is patrolled after regular hours by AEC Security Patrol employees who physically enter the premises occupied by the Richland residency. The General Public has no access either to the FBI space or to the building in which our space is located. AEC employees working in the "700 Area," in which our space is situated, have access to the building housing our space, but not to our space itself. All persons having access to the building have "Q" clearance from AEC and anyone in the building after regular hours has to sign in and out on a building register.

UNRECORDED  
Date: September 15, 1955

Transmit the following message via \_\_\_\_\_

(Priority or Method of Mailing)

From SAC, SEATTLE

To: DIRECTOR, FBI

Re: WAR PLANS

The Richland Resident Agency is equipped with combination-lock file cabinets, the property of AEC. The combinations to the cabinets are changed frequently and are known, of course, only to Bureau personnel.

It is realized that Richland, headquarters of the Hanford Operations Office of the AEC, is a likely enemy target. The Hanford Operations Office, however, is cut in on all defense communications and in all probability would be alerted in sufficient time to permit the removal of these records prior to any attack. The Senior Resident Agent at Richland resides only five minutes away from the office and is in a position to remove the records within a few minutes in event of an alert.

The only other two suspected resident Agencies are those at Spokane and Yakima. Our space in those towns is in federal buildings and is entered for janitorial purposes by custodial employees. In Yakima we have one room to which we have the only keys, but that room is on a separate floor from our office space and is used for storage purposes. I do not consider it as secure as the space at Richland.

I recommend that the Richland Resident Agency be designated as the repository for the extra set of security index cards. I consider it as a secure site for this purpose.

I would like, however, to make the suggestion that the Bureau consider allowing retention of this extra set of security index cards in headquarters city until an emergency appears more imminent than at present. Since we do not have exclusive control of our resident agency space, greater security is afforded in headquarters city. At such time as the international situation might dictate that the extra set be re-located, that action could then be taken.

Approved: \_\_\_\_\_

Special Agent in Charge

205 11 3 31 22

- 2 -

Sent \_\_\_\_\_

M

Per \_\_\_\_\_

RECEIVED  
September 23, 1955

SAC, Seattle

Director, FBI

PERSONAL ATTENTIONBUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your airtel dated  
September 15, 1955.

In accordance with your recommendation,  
the additional set of Security Index cards for your  
office should be maintained at the Richland,  
Washington, Resident Agency.

The Bureau has noted your suggestion  
that consideration be given to allowing retention  
of the extra set of Security Index cards in the  
headquarters city until an emergency appears more  
imminent than at present. It is possible that we  
may receive no advance warning of a possible  
emergency and since the Bureau must be in a  
position to immediately place in operation the  
Emergency Detention Program when authority is  
received from the Attorney General, it is felt  
that the extra set of Security Index cards should  
be maintained away from headquarters city.

UNCLASSIFIED  
9-9-55

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 9/9/55

FROM : SAC, NEW HAVEN

SUBJECT: WAR PLANS - FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIAL

ATTN: SUBVERSIVE CONTROL SECTION,  
DOMESTIC INTELLIGENCE DIVISION

Re SAC LET 55-57 (Q).

In accordance with the Bureau's instructions, it is recommended that the additional set of Security Index cards for the NHD be maintained in the Bridgeport Resident Agency. The Bridgeport R.A. is located in Rooms 322 and 323 of the United States Post Office in Bridgeport.

Between these two rooms there is a storage space which has no windows and no outside outlet, but has been referred to for many years as a vault in the Bridgeport Resident Agency. Entrance to this space is gained thru a metal door which has a special lock on it. No one outside of the Bureau has keys to this door. The actual Security Index cards will be maintained in a metal locked filing cabinet within this storage space. It is believed that this is the most secure location in any resident agency within the NHD.

Based upon the above facts I wish to advise it is the opinion and therefore the personal recommendation of the SAC in NH that this is a secure site and the most desirable for the additional set of Security Index cards to be maintained.

It is noted that the Senior Resident Agent at Bridgeport, Conn., is SA

UNRECORDED

September 23, 1955

SAC, New Haven

Director, FBI

PERSONAL ATTENTION

BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your letter dated September 9, 1955, in which you state that the additional set of Security Index cards of the New Haven Office, which is being forwarded under separate cover, will be placed in the Bridgeport, Connecticut, Resident Agency.

Your attention is directed to SAC Letter 54-36 (C) captioned "War Plans - Target Areas" dated June 15, 1954. It is noted that Bridgeport is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

UNRECORDED  
9-26-55

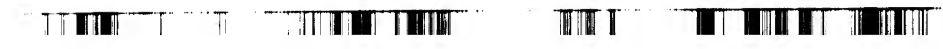
FBI, PHOENIX ( ) 9/26/55 AIRTEL

DIRECTOR, FBI

MAP PLANS - IN THE LOCATION,  
OF THE... AND...  
OF THE... AND...  
OF THE... AND...

RE: SAC...  
... 9/26/55.

Refer to PY let 9/19/55 which contains the location of  
the...  
Index cards for Phoenix will be...  
...





UNRECORDED

Director, FBI  
Attention: Subversive Control Section,  
SAC, Pittsburgh ( Domestic Intelligence Division )

September 13, 1955

WAR PLANS - FIELD RELOCATION,  
SECURITY, and TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter 55-57 (Q).

The relocation site, Pittsburgh Office, is at Washington, Pa.; however, SA [redacted] does not have office space at Washington, Pa. The nearest Resident Agency to Washington, Pa., and which is also close to Pittsburgh headquarters is the Wheeling, W. Va., Resident Agency with space in the United States Post Office Building.

My personal recommendation is that the Wheeling Resident Agency offers secure space. Senior Resident Agent [redacted] at Wheeling will have personal custody.

cc -

SAC, Pittsburgh ( )  
Director, FBI

September 23, 1955

PERSONAL ATTENTION

BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your letter dated September 13, 1955, in which you state that the additional set of Security Index cards of the Pittsburgh Office, which is being forwarded under separate cover, will be placed in the Whooling, West Virginia, Resident Agency.

Your attention is directed to SAC Letter 54-30 (G) captioned "War Plans - Target Areas" dated June 15, 1954. It is noted that Whooling is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

UNRECORDED

September 14, 1955

Director, FBI (

SAC, Minneapolis (

ATTENTION: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE DIVISION

WAR PLANS - FIELD RELOCATION -  
SECURITY INDEX AND TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIALS

Re SAC Letter 55-57 dated 9/7/55, Section 9, captioned as above.

I have chosen the Duluth, Minnesota, Resident Agency, located at 401 Federal Building, Duluth, Minnesota, as the Resident Agency where an additional set of security index cards and a copy of the emergency detention program survey will be kept. I am enclosing a letter to the Chief of the Duluth Resident Agency of the Duluth Resident Agency. I personally recommend the Duluth, Minnesota, Resident Agency as a secure place to maintain the above material.

The War Plans of the Minneapolis Office are being amended to reflect all changes ordered in referenced SAC Letter.

UNRECORDED

9/26/55

AIRTEL

DEFERRED

PORTLAND (

PERSONAL AND CONFIDENTIAL

DIRECTOR, FBI.

ATTN: SUPERVISIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE  
DIVISION

SECURITY INDEX AND  
CRIMINAL RECORDS DIVISION  
PORTLAND DIVISION

Re SAC letter 55-57 (1) dated 9/15/55.

Re Bureau airtel to Portland 9/13/55 with copies to  
Portland and certain other offices requesting advice as to location  
of the Resident Agency wherein our additional set of Security  
Index cards is to be maintained.

See mylet 9/13/55. Cards will be maintained at Salem,  
Oregon Resident Agency UACR.

RECORDED

9/12/55

TO: Director, FBI

FROM: SAC, Dallas ( ATTENTION: SUBVERSIVE CONTROL  
SECTION - DOMESTIC  
INTELLIGENCE DIVISION

SUBJECT: BUREAU WAR PLANS - FIELD  
RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIAL

Re: SAC Letter No. 55-57, Paragraph "Q", dated 9/7/55.

Additional set of Security Index cards will be placed  
in personal custody of Senior Resident Agent at Fort  
Worth Resident Agency.

Fort Worth Resident Agency has a secure site, located  
in Rooms 311-313, U. S. Post Office Building, Fort  
Worth, Texas.

A copy of the Temporary Detention Bureau Survey will  
accompany this Security Index to the Fort Worth Resident  
Agency.

UNRECORDED

SAC, Dallas

September 23, 1955

Director, FBI

PERSONAL ATTENTION

*621*  
BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your letter dated September 12, 1955, in which you state that the additional set of Security Index cards of the Dallas Office, which is being forwarded under separate cover, will be placed in the Fort Worth, Texas, Resident Agency.

Your attention is directed to SAC Letter 54-20 (G) captioned "War Plans - Target Areas" dated June 15, 1954. It is noted that Fort Worth is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

UNRECORDED

DIRECTOR, FBI

September 27, 1955

SAC, PITTSBURGH (

Attention: Subversive Control  
Section, Domestic Intelligence  
Division

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, and TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC Letter 155-57-0. and Bulet to Pittsburgh, dated  
September 23, 1955, referring to Pittsburgh let dated  
September 13, 1955.

As previously pointed out the Pittsburgh Office is at Washington, Pa. There is no office space assigned  
at that RA.

I have carefully checked the space assigned to other field  
agencies that are at present under assignment to the Bureau in  
as well as the Pittsburgh Office and I am of the opinion that the  
Morgantown, West Virginia RA is the most suitable space. This RA is  
located at Room 223 U. S. Postoffice Building at Morgantown, W. Va.

Morgantown is not listed as a critical target area for Civil  
Defense purposes. SA is assigned to this RA and  
will be in personal custody.

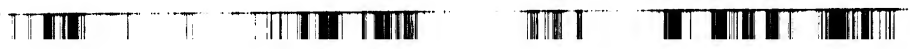
(Q) WAR PLANS - FIELD RELOCATION, SECURITY INDEX, AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS -- In the near future, you will be given an additional set of the Security Index cards pertaining to your office together with specific instructions as to how this index should be maintained and filed. The index is to be placed in the personal custody of the Senior Resident Agent at the Resident Agency affording the utmost security and one in which the Bureau has complete control of the space. Changes in this index are to be kept current by forwarding through the mail one copy of each new card as it is received at your office from the Bureau. A copy of the Emergency Detention Program Survey of your office should accompany this index at the Resident Agency. By return mail directed to the attention of the Subversive Control Section of the Domestic Intelligence Division, you should advise as to the identity of the Resident Agency wherein this index will be kept and set forth your personal recommendation that it is a secure site.

The placing of an added copy of this index outside headquarters city is believed necessary to further insure that Bureau responsibilities will be carried out under emergency conditions. The Senior Resident Agent could deliver the index to the field relocation site if necessary.

If during an evacuation of your office proper security cannot be afforded the transportation of these materials as well as the Security Index, they should be locked in the most secure place in your office and all points of entry into that office should be securely locked before the last person leaves the office. Similarly, all records and materials which cannot be safely transported should be properly stored before the last person leaves the securely locked office.

All personnel who might be in control of the office at the time an evacuation is necessary should be thoroughly instructed as to the procedure outlined in the above paragraph and your war plans

9/7/55  
SAC LETTER NO. 55-57





RECORDED  
9-7-55

9/7/55  
SAC LETTER NO. 55-57

should be amended to reflect the location and identity of the Senior Resident Agent who will have custody of the Security Index outside your headquarters city. The war plans should also reflect that appropriate instructions have been issued relative to the transportation and care of cryptographic materials and other records in an evacuation or relocation. The Washington Field Office will place the emergency copy of the Security Index for its office at the Bureau relocation site. Honolulu is being excepted from the foregoing.

Very truly yours,

John Edgar Hoover

Director

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 9/14/55

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 14,098 persons represented in the Security Index (as of September 15, 1955). This is a total of 1,412 or 10.0% who are listed as "Special Lists" and 60.3% are communists.

The race of Chinese in the Security Index is represented in the race breakdown on the attached table.

A detailed table is attached to this memorandum which shows as of September 15, 1955, the distribution of persons by field office, nationality, race, and citizenship. Also, the number on "Special Lists" are shown. A key to abbreviations is attached.

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
CS Comsab  
DC Detcom  
KF Key Figure

NA Naturalized  
NB Native Born  
TF Top Functionary  
UN Unknown

AEP Atomic Energy Program Employees  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects

FGE Foreign Government Employees  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League

JFG Johnson Forest Group  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalist Party of Puerto Rico

PPA Proletarian Party of America  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party

UNE United Nations Employees  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

ENCLOSURE

[illegible]

\* These do not add to total column number 2, but are included in entries 3, 5, 6 and 7. Columns CS, EF, and TF are included in the DC column.

UNITED STATES DEPARTMENT OF JUSTICE  
FEDERAL BUREAU OF INVESTIGATION

EMPLOYEE SUGGESTION

Date 9/8/55

To: DIRECTOR, FBI

From: SA

Field Office or Division NEW YORK

SUGGESTION: - Security Index Review Program letters be indexed and the index card be marked "SIRP LETTER" so that an individual reviewing indices preparatory to documenting an individual will know that an SIRP letter can be found on a specific serial of the individual case file.

Its advantages are: Eliminate necessity of having a documentation card made. Eliminate time spent in reviewing a case file for which no documentation has been prepared.

Its advantages are:

RECORDED-00

INDEXED-00

It should save at least \$ \_\_\_\_\_ annually.

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

Comments and recommendation of Supervisor, SAC, or Assistant Director: It is recommended that suggestion not be adopted inasmuch as the documentation cards are brought up to date periodically whereas it would not be feasible to bring the index cards marked, SIRP, up to date periodically. In addition, in a large number of instances, there would be no need for documentation regarding the individuals involved. The letters forwarded to the Bureau on the SIRP Program would not contain a brief documentation which could be used as such in view of purpose of SIRP Program

(Signature)

SPECIAL AGENT IN CHARGE

(Title)

2035

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 9/21/55

TO :

FROM :

SUBJECT:

SUGGESTION #182-56  
Made By SA  
New York Office

BACKGROUND: Offices handling cases on unusually active Communists are required to prepare a "thumbnail sketch" card which synthesizes that subject's identity and activity. This is used when reference to him is necessary in another file. Per SAC Letter 55-30 each office is also required to review all its Security Index cards and submit a summary memorandum to the Bureau recommending for or against retention on the Security Index. This project is nearly completed.

SUGGESTION: Eliminate preparation of the thumbnail sketch cards. When a Security Index Review Program memorandum is prepared for the Bureau, pursuant to SAC Letter 55-30, simply index it in the office indices so that an Agent needing a synopsized picture of that subject can get it from the file copy of the Security Index Review Program memorandum or letter.

ADVANTAGES STATED: Eliminate necessity for having a thumbnail sketch prepared. Eliminate time spent in reviewing a case file for which no thumbnail sketch has been prepared.

OBSERVATIONS: SAC, New York, recommends unfavorably for the following reasons:

1. The thumbnail sketch cards are brought up-to-date periodically whereas the Security Index Review Program letter or memorandum is not, so far as current instructions require.
2. In a large number of instances where Security Index Review Program letters have been prepared there is no need for a thumbnail sketch, hence the indexing of these letters in the office would accomplish no purpose.
3. The Security Index Review Program letters sent to the Bureau do not contain the type of documentation needed for a thumbnail sketch.

9/21/55

Inspector recommends unfavorably, agreeing with the points set out by SAC.

Inspector points out that as the SOG indices have grown we have found it necessary to put additional identifying data on index cards and when a summary is prepared a summary index card is also typed up. When name searches are made later they can in most cases be brought up-to-by the summary card. Although there is a question whether field office indices are sufficiently voluminous to make a summary card economically feasible, perhaps it should be given consideration in larger offices.

Training and Inspection recommends unfavorably on the principal suggestion, agreeing with SAC and Inspector. Also recommends unfavorably on Inspector McGuire's suggestion on basis that thumbnail sketch cards are adequate to the needs of the field for summary as indicated by SAC.

RECOMMENDATION: That the suggestion not be adopted.

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: September 26, 1955

TO :

FROM :

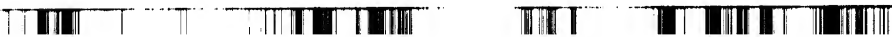
SUBJECT: SECURITY INDEX

During the past week 19 cards were added to the Security Index and 352 cards were cancelled, a net decrease of 333 cards.

The Security Index count as of today is 13,765.

ACTION:

None. This is for your information.





September 23,  
1955

**LIAISON WITH PASSPORT OFFICE,  
DEPARTMENT OF STATE**

In the past, we furnished "Top Secret" lists of top functionaries and key figures in the Communist Party to the former director of the Passport Division, Department of State, on a confidential basis for her guidance in issuing passports. This was done until the last such list was furnished to Mrs. [redacted] on December 30, 1954.

Upon Mrs. [redacted] retirement, the December 30, 1954, list was placed in the personal custody of Mr. [redacted] deputy director of the Passport Office. Mr. [redacted] has been connected with the Passport Office of State for many years and was considered by Mrs. [redacted] to be thoroughly reliable.

**RECOMMENDATIONS:**

(1) It is recommended that we, at this time, replace the December 30, 1954, list of key figures and top functionaries with a current list prepared as of [redacted] 15, 1955. This list should be placed in the personal custody of Mr. [redacted] and, at that time, the old list should be picked up by the Liaison representative and destroyed. A notation that the old list has been destroyed should be made on this [redacted]. The current list should be delivered to Mr. [redacted] with the definite understanding that the Bureau makes no recommendations as to the issuance or nonissuance of passports and that the list be held in the strictest confidence by him at all times in his office solely for use in checking names of individuals making applications for passports.

Memorandum for Mr.

(2) If you approve, this memorandum and the attached list should be forwarded to the Liaison Desk in order that the list can be directed to Mr.

2002

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

-----  
AIRTEL

Transmit the following Teletype message to:

FBI, ATLANTA

9/26/55

~~DIRECTOR, FBI~~

RE: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION OF CRYPTOGRAPHIC  
MATERIALS

Re SAC Letter 55-57,(Q), September 7, 1955, Bureau Airtel  
September 23, 1955.

Macon, Georgia Resident Agency selected by Atlanta Office  
as Resident Agency wherein additional set of Security  
Index cards are to be maintained. This Resident Agency  
occupies the most secure site outside headquarters office  
and is therefore being recommended for this purpose. Current  
War Plans reflect provision for the transportation of  
cryptographic materials, as well as other essential records,  
from field office to emergency relocation site with maximum  
security in the form of armed guard during such transporta-  
tion.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. [REDACTED]

DATE: September 19, 1955

FROM : Mr. [REDACTED]

SUBJECT: SECURITY INDEX LIST  
*Gen'l*

The Security Index list as of September 15, 1955, has been prepared. One copy is attached herewith for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) That this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential, Registered, Return Receipt requested."

(2) That, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) That, thereafter, this memorandum be returned to the Bureau, marked for my attention.

Enclosure

cc - SAC, [REDACTED]  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]

TDR:pjm  
(5)

UNRECORDED

AIRTEL

Transmit the following message to:

FBI, OMAHA

9/26/55

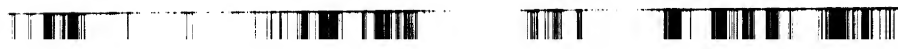
DIRECTOR, FBI

AIR MAIL

WAR PLANE - FIELD RELOCATION,  
SECURITY INDEX AND COMMUNICATION  
OF CONFIDENTIALITY MATTERS. See LHO  
Letter 55-57 (Q) dated September 7,  
1955

Attention: Subversive Control Section of the Domestic Intelligence  
Division.

Additional set of Security Index Cards will be maintained at the  
Sioux City, Iowa, RA of the Omaha Division.



FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

-----  
AIRTEL

Transmit the following Teletype message to:

FBI, ATLANTA

9/26/55

~~DIRECTOR, FBI~~

RE: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION OF CRYPTOGRAPHIC  
MATERIALS

Re SAC Letter 55-57,(Q), September 7, 1955, Bureau Airtel  
September 23, 1955.

Macon, Georgia Resident Agency selected by Atlanta Office  
as Resident Agency wherein additional set of Security  
Index cards are to be maintained. This Resident Agency  
occupies the most secure site outside headquarters office  
and is therefore being recommended for this purpose. Current  
War Plans reflect provision for the transportation of  
cryptographic materials, as well as other essential records,  
from field office to emergency relocation site with maximum  
security in the form of armed guard during such transporta-  
tion.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 9/27/55

FROM : SAC, ALBUQUERQUE ( )

SUBJECT: WAR PLANS - FIELD RELOCATION,  
STONING HOPK, and  
TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS  
*Genl.*

Re SAC Letter 55-57 (C) dated September 7, 1955.

The additional set of Security Plans Index for the Albuquerque Division will be kept in the personal custody of Senior Assistant Chief of Police, Santa Fe, New Mexico. A copy of the Emergency Detention Program Survey is also being kept in the Santa Fe Resident Agency.

This material will be kept in a combination lock file cabinet inside of a built-in combination lock vault in the Santa Fe Resident Agency Office. This office is located in the Federal Building at Santa Fe. I consider this to be a sufficiently secure site for the proper maintenance of this material.

DIRECTOR, FBI RM

9/28/55

SAC, HOUSTON ( )

WAR PLANE - FIELD RELOCATION,  
HOUSTON FIELD, AND INFORMATION  
FOR RELOCATION CENTER/

Re SAC Letter 55-57, 9/7/55.

The additional set of computer cards will be maintained in the Cargo Control Division which has a team which the security might be maintained. It is further pointed out that this is the largest of the resident agencies in the Houston Division and, after a few days of the relocation time, it is felt that this resident agency might be a few miles closer to the relocation center.



UNRECORDED

DIRECTOR, FBI

9-20-55

SAC, SAN JUAN ( )

ATTN: Subversive Control Section  
Domestic Intelligence Division

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Remylet 9-12-55, and SAC Let 55-57 (Q) dated 9-7-55.

As the Bureau was advised in mylet dated 9-12-55, the Resident Agency space in Ponce, Puerto Rico, has been guaranteed by the Assistant Postmaster, U. S. Post Office, Ponce, Puerto Rico. In view of this necessity, however, for making sure that the Bureau would be guaranteed exclusive use of this space, I instructed the Resident Agent in Ponce to obtain a communication in writing from the Postmaster at Ponce. The Postmaster there- after checked the communications which he had received concerning the space allocated and found that his records show the space is assigned to the U. S. Marshal at San Juan and is on an on-loan basis to the FBI. He pointed out that he saw no reason why the Bureau would be asked to evacuate the space; however, it appeared that the U. S. Marshal actually had the space allocated to his office. In view of these circumstances, I do not believe that the Ponce Resident Agency should be used for the additional set of security index cards mentioned in referenced SAC Letter.

This office currently has leased space in Room 208 at 1024 Munoz Rivera Avenue, Rio Piedras, Puerto Rico. This space is occupied by Resident Agent , and is the only resident agency space which is either not on an on-loan basis or resident agency in an agent's home. It is noted that the resident agency in Mayaguez, Puerto Rico, is located in the U. S. Post Office building and is also on an on-loan basis. The resident agencies in Aguadilla and Roosevelt Roads, Puerto Rico, are in the agents' homes.

It is my recommendation that the resident agency space in Rio Piedras be considered as the resident agency in which the additional set of security index cards should be maintained. I have inspected this resident agency office, and it is my belief that it is a secure site. The telephone number is San Juan 6-3148. The only feature about this resident agency which may be considered undesirable is its proximity to San Juan. It is noted that Rio Piedras lies approximately seven miles southeast of San Juan. There does not appear to be any alternatives at this time, however, in the selection of another location to which only the Bureau has exclusive access.

SAC, San Juan ( )

September 28, 1955

Director, FBI

PERSONAL ATTENTION

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSMISSION  
OF CRYPTOGRAPHIC MATERIALS

Reference is made to your letter dated September 20, 1955.

SAC Letter 55-57 (C) specified that the extra copy of the Security Index, which has been placed under separate cover, is to be placed in the personal custody of Senior Resident Agent at the Resident Agency affording the utmost security and one in which the Bureau has complete control of the space. Your letter of September 12, 1955, recommended the Ponce, Puerto Rico, Resident Agency as the repository for the additional set of Security Index cards.

Relet indicates that this site should not be considered inasmuch as the space allotted to this Resident Agency is on an "on-loan" basis from the U.S. Marshal. The fact that this space is occupied on an "on-loan" basis would not prevent its use for the retention of Security Index cards provided Bureau personnel had complete control of the space and the location is a secure site. In view of the above, you are requested to advise by return mail whether the Security Index cards will be maintained at the Ponce, Puerto Rico, Resident Agency or at the Rio Piedras Resident Agency. In arriving at your decision you should bear in mind the fact that the Rio Piedras Resident Agency is in the immediate vicinity of San Juan.

Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: September 30, 1955

FROM :

SUBJECT: SECURITY INDEX.

During the past week 18 cards were added to the Security Index and 253 cards were cancelled, a net decrease of 240 cards.

The Security Index consists of 12,500.

ACTION:

None. This is for your information.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: September 26,  
1955

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of the New York Office, have completed the Security Index Review. The New York Office is scheduled to complete the review by October 1, 1955. All cases reviewed by the New York Office, and all cases reviewed by the New York Office, are to be reviewed there.

To date the New York Office has reviewed 14,726 cases of which 14,726 remain to be reviewed.

The Bureau has completed review of 24,506 of these cases and has processed 14,726 (52%).

There remain 14,726 cases to be reviewed as of September 26, 1955.

NOTE:

None. You will be advised weekly.

UNRECORDED

9/29/55

Director, FBI  
Attention: Subversive Control Section  
Domestic Intelligence Division  
SAC, Newark

War Plans  
Field Relocation  
Security Index

Re SAC Letter No. 55-57, Paragraph Q.

The additional set of Security Index Cards to be furnished this office by the Bureau will be delivered to the Resident Agency located at Paterson, New Jersey.

The Resident Agency space is located on the fourth floor of a commercial building which is deemed to afford maximum security. The space is under the control of the Federal Bureau of Investigation and in addition, the Security Index will be maintained in a steel cabinet equipped with a three-way combination lock.

UNRECORDED

9-30-55

DIRECTOR, FBI

9-30-55

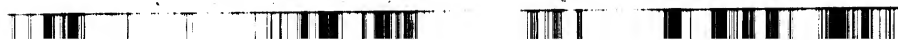
SAC, SAN JUAN ( )

WAR PLANS - FIELD RELOCATION,  
SECURITY INC X, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Gen'l

ReBulet 9-28-55, captioned as above.

In view of the fact that a Resident Agency with "on-leave"  
Special Agent in Charge, Department of Security Index  
cases, it is my recommendation that the same be approved  
be approved for this purpose.



DIRECTOR, FBI **AIR MAIL**

September 27, 1955

*and*  
SAC, SAN FRANCISCO (

SECURITY INDEX - SAN FRANCISCO DIVISION  
WAR PLANS - SAN FRANCISCO DIVISION

ATTENTION: CONVECTIVE CONTROL STATION  
FBI - SAN FRANCISCO DIVISION

Re SAC Letter No. 55-57 dated 9/1/55 and  
Myairtel, 9/26/55.

The San Jose Resident Agency, San Jose, California affords the logical location for maintenance of the additional set of Security Index cards since the San Francisco Office has designated that city as its relocation site.

This Resident Agency is located in Room 316, United States Post Office, San Jose, California. The Bureau has complete control of this office and SA is the Senior Resident Agent. A survey of available storage facilities disclosed that the San Francisco Office does not presently have at its disposal a filing cabinet or safe which will afford utmost security in connection with the maintenance of the additional Security Index cards.

It is believed desirable that the cards be maintained in a four drawer, legal size, fireproof filing cabinet equipped with a combination lock. This type cabinet will reasonably insure against physical removal of the cabinet from the premises and the additional drawer space can be readily utilized at San Jose.

The Shaw-Walker Company and Huntington Road Incorporated both manufacture this type cabinet.

The Shaw-Walker Company four drawer, fireproof file cabinet, legal size, key lock cabinet with 1P combination lock in lieu of key lock and 2P cross file trays, located in the top two drawers for maintenance of the Security Index cards would cost \$109.50 plus shipping.

The Huntington Road Co. 4121111 file, four drawer, legal size, with 1P combination lock and 2P cross file trays to cover the top two drawers for maintenance of the Security Index cards would cost \$109.50 plus shipping cost.

In order to comply with the instructions set forth in referenced SAC Letter and at the same time insure adequate security for the maintenance of the SI cards at the San Jose Resident Agency, the Bureau is requested to authorize the San Francisco Office to purchase either of the above safe file cabinets.

It is further noted that SA LOUIS D. WINE, the Senior Resident Agent at San Jose, is assigned exclusively to applicant investigations. SA , an experienced Resident Agent at San Jose is assigned to security investigations in that area. SA is familiar with the maintenance and

UNRECORDED  
9/27/55

DIRECTOR, FBI  
SAC, SF ( ) ( )  
RE: SECURITY INDEX  
WILLIAMS - SAN FRANCISCO DIVISION

operation of the Security Index Program and it is my recommendation that  
responsibility for the custody of the set of Security Index cards to be maintained  
at San Jose, California be placed with SA



9/12/55

TO: Director, FBI (Att: Subversive Control Section  
of the Domestic Intelligence Division)

FROM: SAC, New York ( )

PERSONAL ATTENTION  
STRICTLY CONFIDENTIAL

SUBJECT: WAR PLANS - FIELD RELOCATION, SECURITY  
INDEX, AND TRANSPORTATION OF CRYPTO-  
GRAPHIC MATERIALS  
62-1.

Re SAC letter #55-57, 9/7/55, (C) re that portion relating to the placing of an extra set of Security Index cards and a copy of the Emergency Detention Program in a Resident Agency of the New York Office.

For the information of the Bureau, the Resident Agencies of the New York Office have the following disadvantages from the viewpoint of maintaining the extra set of Security Index cards and a copy of the Emergency Detention Program in a Resident Agency of the New York Office:

Each Resident Agency consists of a one-room office in a Post Office building. The Post Office building has a key to the outer door of the room. Cleaning persons, who are not furnished by the Post Office, enter the building at night, at times at which Agents are not present. The Post Office doors are closed at midnight to the general public; however, access to the building can be obtained by Post Office employees who are on duty throughout the night.

The New York Office, therefore, does not have such complete control over any of the Resident Agency offices as to assure utmost security to the extra set of Security Index cards and copy of the Emergency Detention Program as there is to be maintained under present conditions, in any one of these offices.

The Suffern and Bay Shore Resident Agencies are located in the basement of the respective Post Offices and might be flooded in the event of an enemy bombing attack in their area.

The Mineola and Bay Shore Resident Agencies are in close proximity to large aircraft plants. In addition, they are located on Long Island. The State Island Resident Agency is on the island of that name. In case of a hostile air attack on New York City, the bridges leading to and from these islands might well be knocked out, thus isolating these Resident Agencies.

Similarly, the Suffern and Kingston Resident Agencies are located on the other side of the Hudson River from New York City. It is felt that an enemy air attack might also make the bridges and tunnels across the Hudson River impassable.

Letter to Director, FBI  
NY

11/12/55  
9-12-55

The remaining Resident Agencies of the New York Office are located at Yonkers, White Plains and Poughkeepsie and in each instance the Post Office has ready access. All are to the north of New York City and on the same side of the Hudson River as that City.

Of these three, the New York Office considers the Poughkeepsie Resident Agency as the best of the three. The City of Poughkeepsie is located on main highways and on the banks of the Hudson River, thus providing access by car or by boat both to New York City and to Chappaqua, the relocation site for the New York Office.

In view of the fact that the New York Office does not have complete control and cannot afford the utmost security to the Security Index cards and copy of the Emergency Detention Program if same were to be placed in the Poughkeepsie Resident Agency, the New York Office suggests as an alternative recommendation that the above cards and program be placed in the New Haven Office, where such security and control could be had. It is pointed out that the New Haven Office is approximately seventy-eight miles from New York City or about the same distance away as Poughkeepsie.

UNRECORDED

SAC, NEW YORK

September 29, 1955

DIRECTOR, FBI

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Reurmemorandum 9/12/55 entitled as above and your memorandum of 9/16/55 entitled "Prodip," both of which advised that the Poughkeepsie Resident Agency is considered to be the most desirable location for the maintenance of emergency records and instructions. Both of the referenced communications also indicate that the New Haven Office would be a more desirable records repository than the New York Office.

It is the Bureau's desire that you consider the Poughkeepsie Resident Agency as the repository for the Security Index and "Prodip" records mentioned in referenced communications.

The Security Index and "Prodip" records to be placed in the selected Resident Agency must be stored in a fireproof vault, safe or file cabinet having a three-way combination lock. A fireproof-type file cabinet equipped with a vertical steel lock bar and three-way combination-type padlock, the combination of which can be changed by the user may be used, if the steel lock bar runs through the cabinet drawer handles and is anchored at the bottom as well as being secured at the top by the above combination-type lock.

If you cannot make adequate storage facilities available to the Resident Agency from the storage facilities now available to your office, the Bureau should be so advised by return mail and in the near future the necessary equipment will be forwarded to the Poughkeepsie Resident Agency. Neither the Security Index nor the "Prodip" records should be forwarded to the Poughkeepsie Resident Agency until appropriate storage facilities are available at that site.

UNRECORDED  
9-30-55

Director, FBI

9-30-55

SAC, Memphis (

WAR PLANS  
MEMPHIS OFFICE

Re SAC Letter 55-57 (Q), dated 9-7-55, and Bureau letter to Albany, copy to all offices, entitled "SECURITY INDEX." -

This is to advise that in accordance with SAC Letter 55-57 (Q), the duplicate set of Security Index cards of subjects in the territory of the Memphis Office, was received, and the same were placed on file on 9-21-55.

Photographs and descriptions have been placed on the reverse sides of these cards and they are being kept in the Emergency Latent Program Survey of the Memphis Office, and a copy of the same is being sent to the repository of the Service in the file at the Nashville, Tennessee Resident Agency.

It will be noted that by letter dated September 8, 1955, it was recommended that the Nashville Resident Agency be the repository for these duplicate Security Index cards.

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: October 3,  
1955.

FROM :

SUBJECT: SECURITY INDEX REVIEW  
BufileGenl.

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 13, 1955. New York airtel of September 30, 1955, states 295 cases remain to be reviewed there.

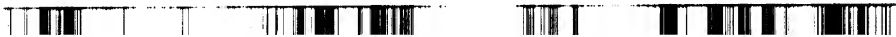
To date the field has submitted 25,774 memoranda of which 12,923 recommended cancellation (50%).

The Bureau has completed processing of 25,026 of these cases and has canceled 13,070 cards (52%).

There remain 13,475 on the Security Index as of September 30, 1955.

ACTION:

None. You will be advised weekly.



UNRECORDED  
9-26-55

*mt*  
AIRTEL

9/26/55

AIR MAIL

KNOXVILLE (

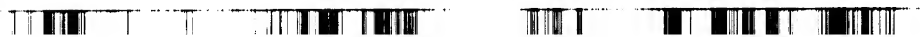
DIRECTOR, FBI ATT.: SUBVERSIVE CONTROL SECTION,  
DOMESTIC INTELLIGENCE DIVISION

WAR PLANS - FIELD RELOCATION, SECURITY INDEX, *sent*  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS.

Re SAC Letter #55-57 and Teletel to Albany

9/25/55.

Additional set of Security Index cards will  
be maintained at Chattanooga, Tennessee Federal / Army, Room 211  
Federal Building, which NA offers the most secure site for this index.



UNRECORDED

SAC, Knoxville

October 4, 1955

Director, FBI

PERSONAL ATTENTION

BUREAU FILE PLANS - FIELD RELOCATION,  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your airtel dated September 2, 1955, in which you state that the additional set of Security Index cards of the Knoxville Office, which are being placed in a separate cover, will be placed in the Knoxville, Tennessee, Resident Agency.

Your attention is directed to SAC Letter 54-10 (6) captioned "File Plans - Relocation" dated 10/1/55. It is noted that Chattanooga is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

AIRTEL

FBI, ALBANY ( ) PRC 9/26/55

DIRECTOR, FBI ATTN: SUPERVISIVE CONTROL SECTION DOMESTIC  
INTELLIGENCE DIVISION

WAT KANE - JAMES W. KANE, ALBANY, N.Y. - 100-100000

Re SAC Letter 55-57 (Q), dated 9/7/55; Buairtel 9/23/55.

The following information was received from the Albany office on 9/26/55 to inform the SAC, Albany, that the RA is located in the vault in the Federal Building, Albany, New York. It is recommended that this is a secure site since the RA is located in the Federal Building and the Bureau has complete control of this space. The RA will be kept in the locked vault under the supervision of the Albany Resident Agent.



UNRECORDED

October 4, 1955

SAC, Albany

Director, FBI

PERSONAL ATTENTION

BUREAU WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Reference is made to your airtel dated September 26, 1955, in which you state that the additional set of Security Index cards of the Albany Office, which has been forwarded under separate cover, will be placed in the Syracuse, New York, Resident Agency.

Your attention is directed to SAC Letter 54-30 (G) captioned "War Plans - Target Areas" dated June 15, 1954. It is noted that Syracuse is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

FBI, CINCINNATI

9/26/55

DIRECTOR, FBI

ATTN: SUBVERSIVE CONTROL SECTION;  
DOMESTIC INTELLIGENCE DIVISION

STRICTLY CONFIDENTIAL

WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX AND TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIALS

Re SAC Letter 55-57(2) dated 9/7/55 and Bureau  
airtel 9/23/55.

Additional set Security Index cards received  
September 24. Index will be in personal custody of SFA  
Dayton, Ohio. A copy of the Emergency Detention  
Program Survey will accompany this index at the Resident  
Agency. I personally recommend that this site is secure.  
Next amended War Plans will reflect instructions contained  
in this SAC Letter.

UNRECORDED

SAC, Cincinnati

October 4, 1955

Director, FBI

PERSONAL ATTENTION

REMIU WAR PLANS - FIELD RECOGNITION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRIMINOGRAPHIC MATERIAL

Reference is made to your airtel dated September 26, 1955, in which you state that the additional set of Security Index cards for the Cincinnati Office, which has been forwarded under separate cover, will be placed in the Dayton, Ohio, Resident Agency.

Your attention is directed to SAC Letter 54-30 (a) captioned "War Plans - Target Areas" dated June 15, 1954. It is noted that Dayton is listed as a critical target area for civil defense purposes. In view of this, you are reminded to be alert of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

UNRECORDED  
October 4, 1955

SAC, Buffalo

Director, FBI

PERSONAL ATTENTION

IDENTITY AND NAME - JAMES EARL RAY  
SECURITY, INTEL, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL  
Conf.

Reference is made to your letter dated September 10, 1955, in which you state that the critical area of security index cards of the Buffalo Office, which has been forwarded on separate cover, will be placed in the Rochester, New York, Resident Agency.

Your attention is directed to the Letter 50-10 (1) Supplement of Areas - Target Areas" dated June 15, 1954. It is noted that Rochester is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional critical index cards in a location not listed as a critical target.

UNRECORDED  
10-3-55

PERSONAL AND CONFIDENTIAL  
NO NUMBER SAC LETTER 55-R



UNITED STATES DEPARTMENT OF JUSTICE

FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to  
File No.

October 3, 1955

WASHINGTON 25, D.C.

RE: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX

Reference is made to SAC Letter 55-57 (Q) instructing that an additional set of Security Index cards pertaining to your office would soon be made available to you to be placed in the personal custody of a senior Resident Agent. These records, when placed in a Resident Agency, must be stored in a fireproof vault, safe or filing cabinet equipped with a three position dial-type combination lock. If a fireproof filing cabinet without a dial lock is available, it may be used if it is equipped with a steel bar running through the cabinet drawer handles and anchored at the bottom. This bar must be secured at the top by a Sargent and Greenleaf combination-type padlock, the combination of which can be changed by the user.

If you cannot make comparable storage facilities available to the Resident Agency selected to retain the Security Index cards, the Bureau should be advised by return mail and, thereafter, appropriate storage facilities will be forwarded to the selected Resident Agency.

The additional set of Security Index cards now in your possession should not be forwarded to the Resident Agency until adequate storage facilities are available at that site.

Very truly yours,

John Edgar Hoover

Director

Director, FBI

10/6/55

SAC, New Haven (

BUREAU WAR PLANS      ATTN: Subversive Control Section,  
FIELD RELOCATION      Domestic Intelligence Division  
SECURITY INDEX AND  
TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIAL

Reference is made to No Number SAC Letter 55-R dated  
October 3, 1955 captioned "WAR PLANS-FIELD RELOCATION,  
SECURITY INDEX".

In order to afford the Security Index which would be  
maintained in the Bridgeport Resident Agency additional  
security, a fireproof filing cabinet without a dial lock  
currently in the New Haven Headquarters City will be  
transported to the Bridgeport Resident Agency. This  
cabinet will be fitted with a steel bar running through  
the cabinet drawer handles and anchored at the bottom and  
securely locked at the top with a three position Sargent  
Greenleaf combination type padlock, the combination of  
which can be changed by the user. Until this cabinet  
is moved to the Bridgeport Resident Agency, the Security  
Index set provided by the Bureau for this purpose will  
be maintained in the Headquarters City.

Director, FBI

10/6/55

SAC, Dallas

ATTENTION: SUBVERSIVE CONTROL  
SECTION - POLITICAL  
INTELLIGENCE DIVISION

BUREAU WAR PLANS - ARMED RECOGNITION,  
COUNTRIES, AND TRANSPORTATION  
OF CRYPTOCIPHERIC MATERIAL

General

Rebulet to Dallas, 9/23/55.

Re SAC Letter No. 55-57, Paragraph "C", dated 9/7/55.

Pursuant to your request in referenced letter, the additional set of Security Index cards will not be placed in the Dallas Agency at Fort Worth, Texas, as the Bureau has been previously advised.

Instead, the additional set of Security Index cards will be placed in the personal custody of the Senior Resident Agent at the Resident Agency in Dallas, Texas. The Dallas Resident Agency has a secure site, located in Room 214, U. S. Post Office Building, Dallas, Texas; however, this office is not equipped with a fireproof vault, safe, or filing cabinet with a three-position dial type combination lock. In view of the information contained in Re Number 513 Letter 55-1, dated 10/1/55, it is requested that the Bureau make available a filing cabinet equipped with a three-position dial type combination lock, directly to the Special Agent in Charge, FBI, Room 214, U. S. Building, Dallas, Texas, for the purpose of maintaining the auxiliary Security Index.

A copy of the Emergency Retention Program Survey will accompany the auxiliary Security Index to the Dallas Resident Agency.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: October 7,  
1955  
C.R.

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 15 cards were added to the Security Index and 277 cards were cancelled, a net decrease of 262 cards.

The Security Index count as of today is 13,263.

ACTION:

None. This is for your information.





## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: September 30, 1955

FROM : SAC, Cleveland

SUBJECT: BUREAU HAS TRANSFERRED RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

Rebulet 9-22-55.

Careful consideration has been given to the Bureau's suggestion of placing the additional copy of the Security Index in a location not listed as a critical target area. In this connection, it is observed that of the Resident Agencies currently operating in the Cleveland Field Division, only three agencies located in the following cities occupy office space: Akron, Canton, Toledo and Youngstown.

Inasmuch as only those Resident Agencies occupying office space were considered as qualified from the standpoint of Security, only those were considered. However, reference to SAC Letter 54-30 (3) dated April 1, 1954, "Target Areas" dated June 15, 1954, disclosed that all four of these cities, Akron, Canton, Toledo and Youngstown, appear on this list as target areas. Since this list was prepared for a choice, the city of Akron was selected because it was the most conveniently located both as to the Headquarters City, thus facilitating the maintenance of the Index, and also since it was the closest to the alternate headquarters to be located at Hiram, Ohio, in the event of an emergency. As an additional circumstance, the alternate Senior Resident Agent at Akron, who has been designated to assist the Senior Resident Agent, is thoroughly experienced in all phases of Security work and familiar with the operation of the Security Index. For these reasons, it was concluded that the Resident Agency in Akron, Ohio, was the logical location. We will, however, maintain the additional copy of the Index in Headquarters City pending the Bureau's further advice.

UNRECORDED

SAC, Cleveland

October 11, 1955

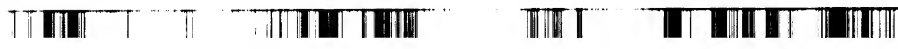
Director, FBI

PERSONAL ATTENTION

RE: [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Reurlet dated September 29, 1955.

In view of the fact that [REDACTED] [REDACTED] [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]  
Security Index cards, together with an extra  
copy of your Emergency Detention Program Survey,  
should be maintained in the [REDACTED] [REDACTED] [REDACTED]  
[REDACTED], Ohio.



Director, FBI

9/30/55

SAC, New Haven (

BUREAU WAR PLANS  
FIELD RELOCATION  
SECURITY INDEX AND  
TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIAL

ATTN: Subversive Control Section,  
Domestic Intelligence Division

Reference New Haven letter to Bureau dated 9/9/55 and  
Bulet to New Haven dated 9/23/55.

In consideration of the instructions set forth in the  
Bulet of reference, further thought has been given to  
locating the extra set of Security Index cards in some  
place outside of Headquarters City other than Bridgeport,  
Conn. and still have them in a place not designated as a  
critical target area.

In consideration of the physical facilities available in  
the various Resident Agencies throughout the New Haven  
territory, it is noted that the space in the Bridgeport  
Resident Agency as described in the referenced New Haven  
letter is the only space available which can be completely  
secure in that there are no outside openings.

If any other Resident Agency should be selected as the  
repository for these SI cards it would be necessary to  
place them in a locked file drawer which will of necessity  
have to be placed in one of the main rooms occupied by  
that resident agency. Placing these SI cards in one of  
those resident agencies would not offer the security  
which would be afforded them in the Bridgeport Resident  
Agency inasmuch as the Bureau does not have exclusive  
control over the space in those resident agencies as is  
the case in the vault of the Bridgeport Resident Agency.

It is further noted that the only area in Connecticut  
where there is located a resident agency which is not  
designated a critical target area is New London, Conn.  
It is not believed that this material should be placed in  
the New London Resident Agency inasmuch as the problem of  
security, as outlined above, is present there and because  
of the further fact that New London is not centrally located.

NH

UNRECORDED

9/30/55

For the reasons outlined above, it is the opinion of the SAC in New Haven that the most desirable place for the additional set of Security Index cards to be maintained is the Bridgeport, Conn. Resident Agency as originally recommended.

SAC, New Haven

October 11, 1955

Director, FBI

PERSONAL ATTENTION

BUREAU UNIT - FIELD PRESENTATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOCIPHER MATERIAL

Memorandum dated September 30, 1955.

In view of the fact that the  
relat, of the at inter, and no further sigations  
to Bridgeport, Connecticut, as the site for the  
maintenance of the additional set of Security Index  
cards.

## Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI  
FROM : SAC, Mobile (---)  
SUBJECT: SECURITY INDEX - cont.

DATE: 10/7/55

ReBulet to Albany 9/19/55 and to No Number  
SAC Letter 55-R.

The Bureau is advised that prior to receipt of referenced SAC Letter in this office on 10/5/55, the duplicate set of security index cards forwarded to this office were filed in the locked steel cabinet in the Resident Agency Office located in Room 330 Federal Building, Montgomery, Alabama, on 10/4/55. The security index cards and copy of DETCON survey were placed in a small sturdy wooden box equipped with a padlock and placed in the metal file cabinet, which is equipped with a cabinet lock as well as an iron bar installed on the cabinet so the cabinet could be double locked with both the cabinet lock and a secure padlock.

On receipt of referenced SAC Letter, it was determined that the Federal Building in Montgomery is considered fireproof. The steel metal cabinet in which the security index cards and copy of DETCON survey are now stored is not of the so-called fireproof construction. This office has only six security index subjects and it is my personal feeling that, with the installation of the dial type combination lock described in referenced SAC Letter on the file cabinet in which this material is now stored, will afford the material adequate security. The dial type combination lock as required has been ordered for use on this cabinet.

Pending contrary instructions from the Bureau, the material will be stored in the cabinet as described above.

STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

TO : THE DIRECTOR

DATE: October 14,  
1955

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on September 9, 1955.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
September 12-16	5	327	-322
September 19-23	19	352	-333
September 26-30	18	258	-240
October 3-7	15	277	-262
October 10-14	30	244	-214
	<u>87</u>	<u>1,458</u>	<u>-1,371</u>

During the above-mentioned period, there was a net decrease in the Security Index of 1,371.

For your information, during the preceding four-week period, 51 cards were added and 1,464 cards were cancelled, a net decrease of 1,413.

The Security Index count as of today is 13,049.

ACTION:

This is for your information.

SAC, Mobile

October 18, 1955

Director, FBI

MEMORANDUM - FINAL DISPOSITION  
SECURITY INDEX, AND TRANSFORMATION  
OF UNIPROCEMIC MATERIALS

Reurlet dated October 7, 1955, captioned  
"Security Index."

The Bureau is in no objection to  
the maintenance of the Security Index cards  
and copy of your Emergency Detection Program  
Survey in the manner outlined in relet.

cc - Bufile

(SI - Mobile Division)

TDR:pjm  
(6)

YELLOW: No further SAC letter 55-1 specifies  
that the extra set of SI cards maintained by  
each field office must be filed in a  
fireproof cabinet equipped with a dial-type  
lock. Mobile, with six SI cards, proposes  
to maintain the cards in a regular steel  
metal file cabinet equipped with the cabinet  
lock and with a bar and locking device equipped  
with a dial-type combination lock. Mobile feels  
this will afford the material proper security  
and in view of the limited number of cards,  
the Subversive Control Section concurs.



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: October 20,  
1955

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

By memorandum of October 7, 1955, it was reflected that the Department, in reviewing a sampling of cases on the Security Index, had advised that they had approved 31 cases. Of these 31 cases, three borderline cases had been cancelled from the Security Index. In accordance with prior approval, this matter was discussed with Mr. [redacted] of the Department in order that there would be a meeting of the minds between the Bureau and the Internal Security Division of the Department as to the application of the revised Security Index criteria. Subsequent to this discussion with Mr. [redacted], who advised that he would look over these three cases in question, the Department advised of approval of 37 additional cases. Of these 37, four had been cancelled by the Bureau upon review under the revised Security Index criteria.

Mr. [redacted] was, therefore, advised of these additional four cases. He stated that he would cause a review to be made of these four cases along with the review being made of the other three such cases and advise the Bureau of his re-evaluation.

A copy of this memorandum is being placed in each of the files of the four cases in question.

ACTION:

None. This is submitted as a matter of record.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. [REDACTED]

DATE: October 20,  
1955

FROM : Mr. [REDACTED]

SUBJECT: SECURITY INDEX LIST

*Conf.*

The Security Index list as of October 15, 1955, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) That this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential, Registered, Return Receipt Requested."

*Rev'd 10-21-55*

(2) That, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

*Done*  
*[Signature]*

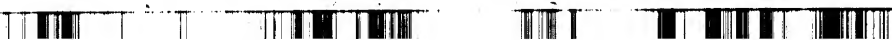
(3) That, thereafter, this memorandum be returned to the Bureau, marked for my attention.

Enclosure

cc - SAC, Quantico  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]  
cc - Mr. [REDACTED]

TDR:pjm  
(5)

RECORDED-997  
INDEXED 10-21-55



STANDARD FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 10/19/55

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 13,049 persons represented in the security index (as of October 14, 1955). This is a net decrease of 1,049 or 7.4% under last month. Of the total, 11,570 or 88.7% are communists.

The race of Chinese in the index is now shown separately in the race breakdown on the attached table.

A detailed table is attached in duplicate. The table shows as of October 14, 1955, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, and citizenship. Also, the number on "special lists" are shown. A key to abbreviations is attached.

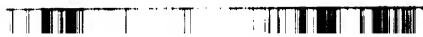


200

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL	Alien
CS	Comsab
DC	Detcom
KF	Key Figure
NA	Naturalized
NB	Native Born
TF	Top Functionary
UN	Unknown
AEP	Atomic Energy Program Employees
BUL	Bulgarian
CCP	Communist Party, USA
ESP	Espionage Subjects
FGE	Foreign Government Employees
GOV	United States Government Employees
HUN	Hungarian
ISL	Independent Socialist League
JFG	Johnson Forest Group
MCI	Muslim Cult of Islam
MIS	Miscellaneous
NPR	Nationalist Party of Puerto Rico
PPA	Proletarian Party of America
RUS	Russian
SUA	Socialist Union of America
SWP	Socialist Workers' Party
UNE	United Nations Employees
UPR	Union of the People for the Establishment of the Republic of Puerto Rico
YUG	Yugoslavian

Enc 2



2012

44

Date: October 20, 1955  
To: Liaison Representative  
Ottawa, Ontario, Canada  
From: Director, FBI (  
Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

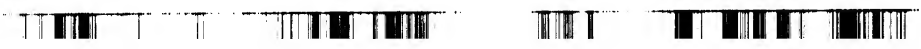
Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

*General* You will be advised on a continuing basis of additions to or deletions from this list.

Enclosure

cc - Foreign Liaison Unit

YELLOW: Basis is memo from to dated 5/13/55 in which it was recommended and approved that, when the present SI Review is completed, we would specifically advise each Legal Attache of the identity of SI subjects in their territory.



STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

DATE: October 21, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX *Genl.*

During the past week, 10 cards were added to the Security Index and 150 cards were cancelled, a net decrease of 140 cards.

The Security Index count as of today is 12,909.

ACTION:

None. This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: September 30,  
1955

FROM :

SUBJECT: SECURITY INDEX -  
Bufile

By memorandum dated July 14, 1955, the Department advised that it would undertake a review project of sampling cases currently included in the regular section of the Security Index. By memorandum of September 13, 1955, [redacted] General [redacted], Internal Security Division, advised that 31 cases named in such memorandum had been reviewed and that all of such cases were approved by the Department for retention in the Security Index.

In the course of our own review project of the Security Index, these same 31 cases had been reviewed by the Bureau and in 28 of these cases, the same conclusion, i.e. that the Security Index card should be retained, had been reached. The other three cases are borderline cases and, as a result of our review, the Security Index cards on these individuals were cancelled. Hereto attached is a brief summary of each of the three borderline cases involved. These cases are:

OBSERVATIONS:

The application of fixed criteria for measuring potential dangerousness of an individual is, of course, a matter upon which minds may differ, particularly in questionable cases such as the three here involved. It is, nevertheless, felt that it would be desirable to discuss with representatives of the Internal Security Division of the Department these cases so that we may, as nearly



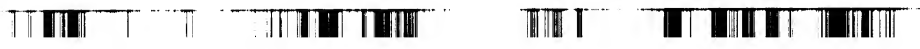
Memorandum for Mr. .

possible, accomplish a meeting of minds as to the application of the Security Index criteria to given sets of circumstances. If, after such discussion, the Department representatives still feel that the cases should be retained on the Security Index, they will be restored thereto; otherwise, the Security Index cards will remain cancelled as at present.

ACTION:

If you approve, we will confer with representatives of the Internal Security Division concerning these cases so that we may have a meeting of minds thereon.

OK /



UNRECORDED

Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI  
FROM : SAC, LOUISVILLE (

DATE: September 16, 1955

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

ATTENTION: SUBVERSIVE CONTROL  
SECTION, DOMESTIC  
INTELLIGENCE DIVISION

The additional set of Security Index Cards will be kept in the custody of the Senior Resident Agent at Lexington, Kentucky. It is pointed out that this office is located in a Federal Building under the control of General Services Administration. It is occupied exclusively by the Bureau. The door to the office is equipped with an ordinary tumbler lock. For the storing of the cards the only equipment available is a metal filing cabinet with lock. I do not consider that this site furnishes the utmost security with the equipment available to this office. However, it furnishes the best security of any Resident Agency in this division. It is realized that the present economy program of the Bureau precludes the expenditure of any unnecessary funds, however, the Bureau might consider the purchase of a safe type filing cabinet in order to afford the Security Index Cards the utmost security.

UNRECORDED

TO : DIRECTOR, FBI ( )

DATE: September 8, 1955

*ms*  
FROM : SAC, LOS ANGELES ( )

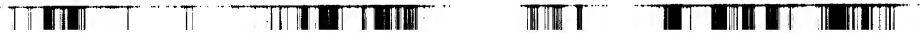
Attention: Subversive  
Control Section of  
Domestic Intelligence  
Division.

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Re SAC letter 55-57 (2)

The Security Index when received from the Bureau will be placed in the custody of SA [redacted], Senior Resident Agent at the San Bernardino Resident Agency. This Resident Agency is located in the Post Office Building in San Bernardino. The relocation site of this office is within 20 miles of San Bernardino.

It is recommended that the Bureau consider sending to this office for its use, a fireproof safe-type cabinet in which to retain the Security Index.



## Office Memorandum • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI

DATE: 9/14/55

ATTN: SUBVERSIVE CONTROL SECTION,  
DOMESTIC INTELLIGENCE DIVISION

FROM : SAC, RICHMOND (100-100000)

SUBJECT: SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOMATERIALS

Re SAC Letter 55-57 (Q).

66-17510-100000

In connection with the placement of the duplicate security index outlines in the Roanoke Resident Agency, decision of this office that the duplicate security index cards should be kept in the Roanoke Resident Agency, Roanoke, Virginia.

In arriving at this decision, consideration has been given to geographical location, nearness to the relocation site of this office, nature of buildings in which RAs are located, security within each of the buildings concerned and Bureau control of the space in the buildings. The Roanoke Resident Agency is located in room 309, U. S. Post Office Building, Roanoke, Virginia. Three RAs are assigned there, the Senior RA being . . . The two stairways leading from the main lobby to the upper floors of the building are locked with large steel gates each evening at 6PM. Also a guard patrol is maintained throughout the building from 6PM until 7AM everyday. The lock to room 309 has been changed in order to prevent it being opened by the master key utilized by the cleaning force of the Post Office Building. Arrangements have been made with Post Office officials, Roanoke, whereby the only key fitting room 309 not in possession of RAs assigned there is kept in the personal possession, along with other confidential material, of the Postmaster. The cleaning force of the building do not enter room 309 to clean except when Bureau personnel is present.

As to the matter of storage facilities within the space occupied by the Roanoke Resident Agency, the following is submitted. There are . . . steel filing cabinets equipped with punch-in type locks

UNRECORDED  
9-14-55

RH

at the upper right hand corner; one cabinet being property of the Post Office and one being Bureau property. Neither cabinet is presently equipped with an outside locking bar, but both have had the locks changed from the "992 category". In addition to this, there is one steel supply cabinet with a single handle locking device in the center of the door and one steel typewriting desk. Of this equipment, it would appear that the four drawer steel filing cabinet owned by the Bureau would be more suitable for maintaining above material, but if utilized, it is recommended by this office that it be equipped with a locking bar running from the top downward across the bottom drawer. As an alternative to the use of this filing cabinet in the manner indicated, it is possible that the Bureau has among its surplus property in some other field office a small steel office safe which would be suitable for this purpose. The Bureau is requested to advise if such a safe is available and will be shipped to the Resident Agency at Roanoke, Virginia, or if it is satisfactory to have the above mentioned steel filing cabinet equipped with a locking bar in order that it can be used for the purpose indicated.

Office Memorandum • UNITED STATES GOVERNMENT

TO DIRECTOR, FBI

DATE: 9/15/55

FROM SAC, PORTLAND ( )

PERSONAL & CONFIDENTIAL

SUBJECT: WAR PLANS  
FIELD RELOCATION,  
SECURITY INDEX AND  
TRANSPORTATION OF  
CRYPTOGRAPHIC MATERIALS  
PORTLAND DIVISION

ATTN: SUBVERSIVE CONTROL SECTION  
DOMESTIC INTELLIGENCE  
DIVISION

Re SAC Letter 55-57, Paragraph Q, dated 9/7/55.

This office maintains a one-room Resident Agency in Post Office Building, Salem, Oregon, which city is likewise the site of our reallocation site under the War Plans.

The Resident Agency has two four drawer steel cabinets, the locks of which have been changed so that the keys are not common keys. Sometime within the next 30 to 60 days, our Resident Agency room will be moved to another part of the building, which room will have one window. Post Office Department will install security bars on the window. The usual type of security is exercised in the building by the Post Office Department during nonworking hours.

Recommendation

I consider that the Resident Agency in the Post Office Building is secure as any office in any building not under the full time control by our employees. I do not feel, however, that four drawer steel cabinets are sufficiently secure to retain a complete set of Security Index cards. It is believed that in order to afford fuller security to these cards that a four drawer safe lock type cabinet should be utilized. We do not have such a cabinet available. We have two such cabinets assigned to this office, one is utilized for encoding materials in the radio room and the other is utilized in the SAC's Office for personnel and personal and confidential files. I realize that a four drawer safe lock type cabinet costs approximately \$400. In view of the current economy program, I do not recommend the purchase of one.

If the Bureau has any four drawer safe lock cabinets available in other offices for transfer, it is respectfully recommended that one be furnished this office. If there is none available, then it is believed that if the Bureau desires to have a complete set of Security Index cards, it should be located in the Salem

UNRECORDED  
9-13-55

PD

Resident Agency that the same can be sealed up in an envelope and retained with a copy of the Emergency Detention Survey of the office.

UNRECORDED

9-12-55

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: September 12, 1955

FROM : SAC, Philadelphia

CONFIDENTIAL

SUBJECT: WAR PLANS -  
FIELD RELOCATION, SECURITY INDEX,  
AND TRANSPORTATION OF CRYPTOGRAPHIC MATERIALS

Reference is made to SAC Letter 55-57, dated 9-7-55,  
Paragraph Q.

It is recommended that the additional set of Security Index cards be maintained at the Harrisburg resident agency. This resident agency occupies the most modern space and as it is in a private building, is under our complete control. At the present time we do not have a safe or a safe-type cabinet at this resident agency and they are not available at the Philadelphia office to send to Harrisburg.

It is recommended that a safe-type cabinet with a combination lock be furnished for use at the Harrisburg resident agency to maintain the additional set of Security Index cards.



UNRECORDED

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT -

TO : Director, FBI

DATE: 9-10-55

FROM : SAC, Buffalo 1

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIALS

Attention Subversive Control Section.  
Domestic Intelligence Division

Re SAC Letter 55-57, Paragraph Q.

A copy of the Security Index referred to in the referenced SAC letter will be kept at the Rochester, New York Resident Agency. I consider this to be a secure site but would recommend that in the event the Security Index Cards are to be kept there, that a safe type file cabinet be obtained for their further security.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: October 7,  
1955

FROM :

SUBJECT: SECURITY INDEX  
Bufile

By memorandum of September 30, 1955, you were advised that the Department in reviewing a sampling of the cases currently included in the regular section of the Security Index had advised by memorandum of September 13, 1955, of the approval of thirty-one (31) such cases for inclusion on the Security Index. Of these 31 cases, the Bureau reached the same conclusion, i.e. that the Security Index cards should be retained. <sup>on 28 cases</sup> As to the other three borderline cases, the Bureau upon the review under the revised Security Index criteria had cancelled the Security Index cards.

In accordance with the recommendation in this memorandum, Mr. <sup>of the Department</sup> was contacted by Messrs. <sup>and</sup> on October 7, 1955, and advised briefly concerning the three cases in question. Mr. <sup>stated that although</sup> he had not reviewed these cases in detail, from the facts it would appear that he would reach the same conclusion as the Bureau; however, he advised he would have a thorough review and re-evaluation made of these cases. Mr. <sup>was advised that the purpose of the inquiry</sup> was in order to make sure that the Bureau and the Internal Security Division of the Department saw eye to eye concerning the application of the revised criteria being utilized in reviewing Security Index cases.

Mr. <sup>stated that it would not appear there was any</sup> basic difference between the application of the criteria and that subsequent to the review and re-evaluation of the three cases in question he would contact the Bureau.

ACTION

We will follow with Mr. <sup>in order to make certain that</sup> there is a meeting of the minds between the Bureau and the Internal Security Division in this matter.

UNRECORDED

SAC, Cincinnati

October 26, 1955

Director, FBI

BUREAU LAB FEARS - CIVIL DEFENSE,  
SECURITY INDEX, AND TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

ReBulet dated October 4, 1955.

In relet, it was noted that you had selected the Dayton, Ohio, location as the repository for the additional set of Security Index cards and it was pointed out to you that Dayton is listed as a critical target area for civil defense purposes. You were requested to advise of the possibility of placing the additional set of cards in a location not listed as a critical area.

Advise the Bureau immediately of your decision in this matter.

Office Memorandum - UNTIL STAFF COORDINATE

TO : Director, FBI

DATE: 10/13/55

FROM : SAC, Kansas City (

SUBJECT: WAR PLANS - FIELD RELOCATION,  
SECURITY INDEX

Re No Number SAC Letter 55-R.

The Resident Agency at Topeka, Ks., does not have a fireproof vault, safe or filing cabinet for storage of Security Index.

This office, however, has in storage a "Remington Rand Safe Cabinet" which is fire resistive for two hours. Contact with a transfer company in Kansas City as to cost of transportation from U. S. Court House Building, Kansas City, Mo., to Topeka Post Office Building, Topeka, Ks., resulted in information to the effect that minimum cost would be \$35.00. It is possible, however, because of difficulty in transporting the safe cabinet to the third floor of the Topeka Post Office Building because of lack of freight elevators, the cost might be considerably more.

I am having a check made by the Senior Resident Agent at Topeka to determine if the elevators in the Post Office Building can handle this safe which weighs less than 1,000 lbs., and also to determine if the particular space occupied by the Resident Agency is so situated that the floor could withstand this weight.

The delay in this communication was occasioned by the fact that a representative of the Remington Rand Company, familiar with the specifications of this safe, was not available for contact until 10/10/55.

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: October 12,  
1955

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month, we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications. Status of these cases as of September 30, 1955, is set forth herein.

In September, there was a decrease in pending active matters in the entire field in the security classifications from 15,635 to 15,180. Delinquent matters also decreased from 3,537 to 3,278. The percentage of delinquent matters decreased from 22.6% to 21.6%.

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the October, 1955, administrative reports.

Memorandum for Mr.

DETAILS:

Since December, 1951, we have been following, on a monthly basis, the 12 field offices having a large proportion of our pending security work, and since March, 1952, all offices. We have written letters to the 12 offices and to other offices where progress in reducing the backlog of work and delinquency has not been satisfactory.

The September, 1955, administrative reports from all offices reflect that the total pending active matters in the classifications decreased from 15,635 to 15,180. The delinquent items decreased from 3,537 to 3,278. The percentage of delinquent matters decreased from 22.6% to 21.6%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions, as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>6/30/55</u>	<u>7/31/55</u>	<u>8/31/55</u>	<u>9/30/55</u>
	1,314	793	755	741	690
	32,812	17,373	15,477	14,653	14,181
	<u>2,895</u>	<u>3,174</u>	<u>2,833</u>	<u>2,962</u>	<u>2,962</u>
Total	37,021	21,340	19,065	18,356	17,833

Memorandum for Mr.

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>6/30/55</u>	<u>7/31/55</u>	<u>8/31/55</u>	<u>9/30/55</u>
	525	131	93	75	56
	22,518	4,228	3,845	2,954	2,719
	<u>1,719</u>	<u>718</u>	<u>606</u>	<u>508</u>	<u>503</u>
Total	24,762	5,077	4,544	3,537	3,278

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1954.

CLASSIFICATIONS  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/54	20,520	7,494	36.5%
2/28/54	21,488	6,007	27.9%
3/31/54	21,848	6,617	30.2%
4/30/54	21,752	6,757	31.6%
5/31/54	21,863	7,822	35.8%
6/30/54	22,278	7,407	33.2%
7/31/54	22,977	7,163	31.6%
8/31/54	22,361	7,010	31.3%
9/30/54	23,011	6,720	29.1%
10/31/54	22,452	6,413	28.5%
11/30/54	23,179	6,918	29.7%
12/31/54	23,181	6,697	28.8%
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,278	21.6%

Memorandum for Mr.

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 82% of the total Security Index cards and a high percentage of the pending work and delinquency in classification.

STATISTICS FOR TWELVE OFFICES  
SECURITY INDEX CARDS AND FOR  
PENDING MATTERS

Office	Security Index Cards 9/15/55	Pending Active Matters		Percentage Delinquent	
		8/31/55	9/30/55	8/31/55	9/30/55
New York	3,955	3,992	3,850	23.1%	24.6%
* Los Angeles	2,473	1,837	1,705	34.4%	32.6%
San Francisco	1,342	913	1,027	18%	16%
Chicago	721	905	960	38.9%	22.9%
* Detroit	513	839	744	23%	21%
Philadelphia	648	618	540	20%	16.6%
Newark	450	921	861	26%	23%
Seattle	395	372	327	17%	15%
Boston	295	428	411	18%	24.3%
Cleveland	316	289	296	21%	19%
Minneapolis	242	159	150	11%	12%
New Haven	232	248	207	14%	12%
Total	11,582	11,521	11,078		

\* Letters being sent to offices indicated. See page 7 herein.



## Memorandum for Mr.

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on September 20, 1955, in total matters in classifications. These statistics reflect the progress during September, 1955. It should be noted that many of the smaller offices have no pending matters in classifications and their entire pending backlog is in classification matters.

Office	Active Matters		Percentage Delinquent	
	8/31/55	9/30/55	8/31/55	9/30/55
* Birmingham	31	24	3%	41.6%
* Kansas City	62	62	23%	34%
* San Diego	269	243	25.6%	26.3%
Cincinnati	167	165	28%	23.6%
Baltimore	396	441	14%	23.5%
Mobile	28	17	4%	23%
New Orleans	100	97	23%	22.5%
Springfield	66	65	9%	21.5%
El Paso	27	28	16%	21%
Salt Lake City	26	28	34.6%	21%
Phoenix	72	77	42%	20.7%
Washington Field	671	717	20%	20%
Miami	145	154	20%	17.5%
Little Rock	16	18	22%	16%
Charlotte	74	64	21%	15.6%
Houston	33	33	9%	15%
Indianapolis	97	112	13%	15%
Anchorage	26	22	15%	13.6%
St. Louis	167	130	12%	13%
Atlanta	67	82	20%	12%
San Juan	106	83	4%	12%
Milwaukee	99	96	16%	11.5%
Albuquerque	39	45	5%	11%
Dallas	67	70	10%	11%
Denver	107	109	7%	9%
Richmond	47	44	13%	9%
Louisville	23	23	9%	8%
Portland	77	65	8%	8%

\* Letters sent to offices indicated regarding delinquent status.  
See page 7 herein.

## Memorandum for Mr.

Office	Active Matters		Percentage Delinquent	
	8/31/55	9/30/55	8/31/55	9/30/55
San Antonio	88	67	34%	7.5%
Albany	173	154	3%	7%
Buffalo	359	351	8%	7%
Memphis	16	15	6%	7%
Pittsburgh	182	183	8%	6.6%
Norfolk	43	33	9%	6%
Butte	28	40	6%	5%
Oklahoma City	24	19	5%	5%
Omaha	38	43	26%	5%
Savannah	24	46	0%	4%
Honolulu	25	25	0%	0%
Knoxville	11	12	0%	0%

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1954, as reflected in the administrative reports.

Date	Pending Active Matters	Delinquent Matters	Percentage Delinquent
1/31/54	5,562	1,444	25.9%
2/28/54	5,997	1,347	22.5%
3/31/54	6,079	1,431	23.5%
4/30/54	6,174	1,327	21.5%
5/31/54	6,733	1,710	25.4%
6/30/54	7,022	1,522	21.6%
7/31/54	6,910	1,590	23.0%
8/31/54	6,728	1,520	22.5%
9/30/54	6,710	1,410	21.0%
10/31/54	6,594	1,398	21.2%
11/30/54	6,767	1,519	22.4%
12/31/54	6,449	1,477	22.4%
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%

Memorandum for Mr.

Letters to the Field

Letters are being sent to the large offices indicated by asterisks on page 4 and to the smaller offices indicated by asterisks on page 5 herein. A total of five letters is being sent to the field in this matter, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

SAC, Albany

October 19, 1955

Director, FBI

PERSONAL ATTENTION

*DELINQUENCY IN SECURITY INVESTIGATIONS*

An analysis of the monthly administrative reports for the month of September, 1955, reveals that, on an over-all basis, the percentage of delinquent matters in security classifications stood at 21.6% as of September 30, 1955, the lowest delinquency figure for years in the security field. This is commendable and shows the results which can be achieved by an earnest desire on the part of all field divisions to work toward a common goal.

*Letter to SAC, Albany*

*I note further that the September field delinquency in all classifications was computed at approximately 14.5% while the delinquency in classifications other than was computed at approximately 12.4%. While I realize that in the field of security we have a larger percentage of full investigations as opposed to cases involving leads only in the various field offices, and while the short deadlines in applicant-type cases and other cases not in the security classifications have a definite reflection on delinquency figures, I do feel that the disparity between the delinquency in security classifications and the delinquency in other investigations being conducted in the field is entirely too great.*

*All field offices must take immediate steps to insure that the status of the security investigations is brought to and maintained at a proper level in line with other investigations being conducted. Each SAC is being held personally responsible to insure that the above instructions are complied with.*

*Your monthly administrative reports will be analyzed thoroughly at the Bureau to determine your progress in effecting a reduction in security delinquency and to determine if you have complied with Bureau instructions with regard thereto.*

# Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: October 18,  
1955

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

In December, 1951, the Domestic Intelligence Division, noting that over-all field delinquency in security classifications stood at approximately 66.8%, initiated a program by which we closely follow those field offices having excessive delinquency by monthly letters. Since that time, we have kept constant pressure on the field to cut down security delinquency, and the monthly administrative reports for September, 1955, reflect that, throughout the field as a whole, the delinquency in these classifications stood at 21.6%, the lowest delinquency percentage in many years. The over-all field delinquency for September, 1955, was computed at 14.5% while the delinquency in all classifications other than stood at 12.4%.

While we realize that in the field of security we have a larger percentage of full investigations as opposed to cases involving leads only and while the short deadlines in applicant-type cases and other cases not in the security classifications have a definite reflection on delinquency figures, the Domestic Intelligence Division feels that the disparity between the delinquency in security classifications and the delinquency in other investigations being conducted in the field is entirely too great. Therefore, it is felt that, at this time, we should point out to the field the absolute necessity of bringing the status of security investigations in line with the status of other investigations being conducted.

## ACTION:

If you approve, there is attached a proposed letter to Albany, copies to all offices, instructing that the status of security investigations be brought to and maintained at a proper level in line with other investigations being conducted. We will continue to analyze monthly administrative reports to determine the field's progress in complying with these instructions.

*Ang.*  
Date: October 20, 1955

To: Legal Attache  
Paris, France

SECRET AIR COURIER

From: Director, FBI ( )

Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

You will be advised on a continuing basis of additions to or deletions from this list.  
n n

cc - Foreign Liaison Unit

YELLOW: Basic is memo from to dated 5/13/55 in which it was recommended and approved that, when the present SI Review is completed, we would specifically advise each Legal Attache of the identity of SI subjects in their territory.

Date: October 20, 1955

To: Legal Attache  
Bonn, Germany

SECRET AIR COURIER

From: Director, FBI ( )

Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

You will be advised on a periodic basis of additions to or deletions from this list.

cc - Foreign Liaison Unit

YELLOW: Basis is memo from to dated 5/13/55 in which it was recommended and approved that, when the present SI Review is completed, we would specifically advise each Legal Attache of the identity of SI subjects in their territory.



2100

*MA*

Date: October 20, 1955

To: Legal Attache  
London, England

SECRET AIR COURIER

From: Director, FBI

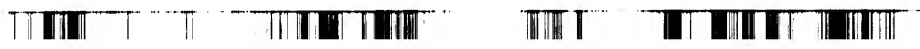
Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

You will be advised on a continuing basis of additions to or deletions from this list.

cc - Foreign Liaison Unit

YELLOW: Basis is memo from to dated 5/13/55 in which it was recommended and approved that when the present SI Review is completed we would specifically advise each Legal Attache of the identity of SI subjects in ~~the~~ territory.



Date: October 20, 1955  
To: Legal Attache  
Mexico City, Mexico  
From: Director, FBI (---)  
Subject: SECURITY INDEX SUBJECTS  
TRAVELLING ABROAD

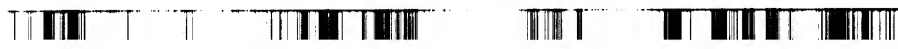
SECRET AIR COURIER

Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

You will be advised on a continuing basis of additions to or deletions from this list.

cc - Foreign Liaison Unit

YELLOW: Basis is memo from to dated 5/13/55 in which it was recommended and approved that, when the present SI Review is completed, we would specifically advise each Legal Attache of the identity of SI subjects in their territory.



Date: October 20, 1955

To: Legal Attache  
Rome, Italy

SECRET AIR COURIER

From: Director, FBI (

Subject: ~~SECURITY INDEX SUBJECTS~~  
~~ESPIONAGE SUBJECTS~~

Your office is presently required to submit to the Bureau certain statistics on a semiannual basis with regard to espionage and security subjects of United States citizenship travelling abroad. To assist you in preparing these statistics, there is attached a list of individuals presently travelling or residing in your area whose names are included in the Security Index. This list is current as of October 15, 1955.

You will be advised only continuing basis of additions to or deletions from this list.

cc - Foreign Liaison Unit

YELLOW: Basis is memo from to dated 5/13/55 in which it was recommended and approved that when the present SI Review is completed we would specifically advise each Legat of the identity of SI subjects in their territory.

UNRECORDED  
12-13-55

FROM WASH DC

1-18-55

DIRECTOR

URGENT

RE WAR PLANS - FIELD RELOCATION, JUNEAU, ALASKA. RE: ONE  
LETTER SO-4, JUNEAU, ALASKA. ONE TO BE UTILIZED FOR  
SPACE AT RA, JUNEAU, ALASKA, IS HALL SAFE, SERIAL NUMBER  
119312. RECOMMEND THAT COMBINATION BE CHANGED BEFORE SAFE  
USED FOR PURPOSE INDICATED. NOTE: OTHERS CURRENTLY IN  
POSSESSION THIS OFFICE. NO CHANGE OF COMBINATIONS  
DO NOT RELATE TO SAFE MANUFACTURED BY HALL COMPANY. REQUEST  
DETAIL AS TO PERMIT, IN THIS OFFICE, TO ACCESS  
CHANGE. IN INTERIM SI CARDS WILL BE MAINTAINED THIS OFFICE.

FORM NO. 64

## Office Memorandum • UNITED STATES GOVERNMENT

DATE: October 18, 1955

TO :

FROM :

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices have completed the Security Index Review project. The field has recommended cancellation of 13,122 Security Index cards, which is approximately 50% of the reviews submitted. The Bureau has processed 25,880 cases and has cancelled 13,575 cards or approximately 52%. All memoranda in connection with this project are being processed as rapidly as possible in the Subversive Control Section.

There remain 13,015 on the Security Index as of October 14, 1955.

ACTION:

None. You will be advised upon completion.

Office Memorandum • UNITED STATES GOVERNMENT

DATE: October 10, 1955

TO :

FROM

SUBJECT: SECURITY INDEX REVIEW  
Bufile

All offices, with the exception of New York, have completed the Security Index Review Project. New York is scheduled to complete by October 12, 1955. New York airtel of October 7, 1955, states 34 cases remain to be reviewed there.

To date the field has submitted 26,033 memoranda of which 13,100 recommended cancellation (50%).

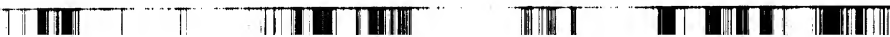
The Bureau has completed processing of 25,395 of these cases and has canceled 13,326 cards (52 1/2%).

There remain 13,236 on the Security Index as of October 7, 1955.

ACTION:

None. You will be advised weekly.

When finished send memo to A. G. V. H



WIRE ROOM

SAC, Newark

October 26, 1955

Director, FBI (

RE: NEW YORK - SECURITY INDEX -  
SECURITY INDEX, AIR TRANSPORTATION  
OF CRYPTOGRAPHIC MATERIAL

The Bureau has noted that you have plans to place the additional set of Security Index cards for your office in the Paterson, New Jersey, location.

Your attention is directed to SAC Letter 50-10 ( ) captioned, "Air Plans - Target Areas," dated June 15, 1955. It is noted that Paterson is listed as a critical target area for civil defense purposes. In view of this, you are requested to advise of the possibility of placing the additional set of Security Index cards in a location not listed as a critical target.

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO :

DATE: October 28,  
1955

FROM :

SUBJECT: SECURITY INDEX

During the past week, 12 cards were added to the Security Index and 50 cards were cancelled, a net decrease of 38 cards.

The Security Index count as of today is 12,871.

ACTION:

This is for your information.